

West Cheshire Children's Trust Executive

**Action Note of meeting held on Monday 14th July 2014
(Palatine Room, Chester Town Hall)**

In attendance:

Gerald Meehan – CWaC Strategic Director of Children & Young People's Services (Chair)
 Sarah Blaylock – CWaC Policy Manager
 Lyn Brown – CWaC Partnerships Officer (in support)
 Sandra Campbell – CWaC Head of Children & Families
 Gill Frame – Local Safeguarding Children's Board (LSCB) Chairman
 Lynn Keenaghan – CWaC Locum Consultant in Public Health
 Helen McCairn – West Cheshire CCG
 Dr Sue O'Dell - GP
 Mark Parkinson – CWaC Head of Achievement & Wellbeing
 Pauline Ruth – VCFS Hub
 Ali Stathers-Tracey – CWaC Head of Integrated Early Support
 Supt. Paul Williams – Cheshire Police
 Zara Woodcock – CWaC Senior Manager Integrated Early Support

Visitors:

Helen Bromley – CWaC Locum Public Health Consultant
 Clare Myring – Integrated Commissioning Manager (Halton & CWaC)
 Julie Preece – CWaC Fostering Team Manager

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies The Chair welcomed all to the meeting and the following apologies were noted: <i>Alison Amesbury, Lorraine Crane, Alistair Jeffs, Alison Kelly, Tracey Matthews, Cllr Pat Merrick, Fay Quinlan</i></p> <p>Feedback/Updates</p> <p><u>New Integrated Inspections:</u> The Chair updated partners on a new targeted programme of "integrated" inspections which will come into effect from April 2015. A 12-week consultation on proposals will run until 12th Sept 2014 – we need to ensure we're satisfied with this approach, both from a single and multi agency perspective, and also be suitably prepared.</p> <p>ACTION: New Joint Inspection Framework to be discussed at the next meeting on 8th Sept.</p> <p><u>Officer changes:</u> The Chair informed partners that this was Sandra Campbell's last meeting and wished her well with her move to Highlands Council. It was noted that a replacement was currently being sought and, in the interim, Paula St Aubyn (Head of Joint Safeguarding for CWAC and Halton) would provide interim cover from 1st August to mid-October. Paul Jenkins and Katherine Appleton (CWaC Senior Safeguarding Managers) will be covering the Safeguarding role.</p> <p>ACTION: Update CT Exec membership.</p>	<p>Lyn Brown</p> <p>Lyn Brown</p>



	<p>Health & Wellbeing Board: The Chair could not attend the next meeting on 16th July and it was agreed that Helen McCairn would also represent the CT Exec as well as in her West Cheshire CCG capacity.</p> <p>ACTION: <i>Lyn to inform Deborah Ridgeley (CWaC Democratic Services) that Helen McCairn would represent the CT Exec at the HWB on 16th July.</i></p>	<p>Lyn Brown / Helen McCairn</p>
<p>2.</p>	<p>Notes of meeting held on 19th May / Review of Actions The minutes from the previous meeting held on 19th May were confirmed as a correct record with the following actions updated or still outstanding:</p> <p>➤ Discussions around appropriate ways to engage young people in the Children’s Trust (b/f from 19/05/13)</p> <p><u>Update:</u> Ali S-T had met with Ron Davies and agreed an approach similar to the CCGs where the agenda is shared in advance and the young people can feed in any comments/ questions.</p> <p>Ron has since confirmed that Noah Aldous and Liam Jones (MYPs) will attend the next meeting of the CT Exec on 8th Sept.</p> <p>➤ Gavin Butler to produce an “interim resource directory” as part of the Domestic Abuse Strategy and circulate it to CT Exec once available (b/f from 19/05/13)</p> <p><u>Update:</u> Final draft Domestic Abuse Strategy will be out for 3 month consultation in July/August – copy to be circulated to CT Exec. once available.</p> <p>ACTION: <i>Final draft DA Strategy to be circulated to CT Exec as part of 3 month consultation.</i></p> <p>➤ IES Benefits Realisation Report (b/f from 14/07/14)</p> <p><u>Update:</u> It was felt that because the pace of change was so rapid, the latest IES report would be brought to the Sept. meeting as a key item.</p> <p>ACTION: <i>Latest IES Benefits Realisation Report to be brought to the Sept. meeting as a key agenda item.</i></p> <p>➤ New Performance Framework approach (b/f from 19/05/14)</p> <p><u>Update:</u> Ali S-T is commissioning the University of Chester to undertake a piece of work around reviewing the performance framework for the CT Exec. This may not happen before the next CT Exec meeting in Sept. Gill Frame requested that we also look at the same data sets as the LSCB to ensure read across.</p>	<p>Lyn Brown</p> <p>Ali S-T / Lyn Brown</p>



	<p>ACTION: <i>Ali S-T to ensure request for LSCB data sets are included in any new performance framework work carried out by Chester University.</i></p> <p>➤ Joint Strategic Commissioning Board (JSCB) (b/f from 19/05/14)</p> <p>It was noted that the JSCB is now the 'Better Care Fund' Board and it was agreed that this be a standing agenda item at the CT Exec. for appropriate discussions around joint children's commissioning issues.</p> <p>ACTION: <i>Better Care Fund Board to be a standing agenda item at CT Exec meetings.</i></p>	<p>Ali S-T</p> <p>Lyn Brown</p>
<p>3.</p>	<p>Commissioning Updates</p> <p>As part of ongoing updates on commissioned activity, Clare Myring (<i>Joint Integrated Commissioning Manager</i>) attended to give an overview of pan-Cheshire Missing From Home & Care and Child Sexual Exploitation (CSE) Services.</p> <p>The four authorities across the Cheshire footprint (CWaC, Cheshire East, Halton and Warrington) agreed to a joint missing from home / care commissioned service in 2012 (led by Halton) with Catch 22 appointed as the providers. It was also noted that the four LSCBs had collaborated to produce a single protocol, revised in April 2014, for children & young people who runaway or go missing from home or care. As part of the Missing Service, Clare outlined the process for engagement with young people via return interviews, consultation methods and the impact of the service via case studies.</p> <p>Clare went on to outline the CSE service with an emphasis on raising awareness with parents, multi-agency training, specific work in schools and direct work with individuals identified as 'at risk'.</p> <p>In the ensuing discussion, concern was raised over not knowing of any potential issues regarding providers and it was felt a mechanism was needed to share this sort of intelligence in an appropriate way - Clare agreed to raise this with the CSE Sub Group.</p> <p>The Chester Pride (LGBT) event scheduled for 4th October was mentioned and it was hoped Catch 22 (and any other partners interested) would be able to have a presence or provide some information to share as part of a market-place on the day.</p> <p>ACTION: <i>Presentation slides to be circulated after the meeting.</i></p> <p>ACTION: <i>Clare Myring to take back concerns to the CSE Sub Group and invite Catch 22 to take part in 4th Oct Chester Pride event.</i></p> <p><u>Draft Joint Commissioning Framework:</u> Clare presented a draft joint commissioning framework document on behalf of Lorraine Crane (Joint Commissioning Manager) and the principles, content, layout</p>	<p>Lyn Brown</p> <p>Clare Myring</p>



	<p>and language were discussed at length. A number of specific amendments were suggested and it was agreed that further work was required to produce an overarching, high level joint commissioning statement of intent for sign-off at the next CT Exec (8th Sept), with a more detailed document developed at a later stage.</p> <p>ACTION: <i>Clare Myring to take back all suggested amendments to Lorraine Crane and work up a new draft for 'virtual' agreement in advance of the next CT Exec meeting on 8th September.</i></p>	<p>Clare Myring / Sarah Blaylock / Lorraine Crane</p>
<p>4.</p>	<p>Performance Framework Updates</p> <p>A number of performance updates were given and the following key points were noted:</p> <p><u>Integrated Early Support:</u> Most actions were showing as green. It was noted that additional staff had been trained to deliver TAF in June/July to address the reducing number of TAFs. The Families Together programme is now embedded within the core of the IES model – 100% of families initially identified now engaged with the programme and positive outcomes delivered for over 50% of families.</p> <p><u>Children in Care/Care Leavers:</u> It was noted that the Leaving Care Service was currently being reviewed as part of the Council's 'Make or Buy' process. Fostering & Adoption had undergone this process and the service would be restructured and retained "in house".</p> <p><u>Children Affected by Domestic Abuse:</u> Continued difficulties with engagement and attendance at sub-group meetings was noted and it was suggested that this group join-up with the Domestic Abuse Sub group of the LSCB as there was a membership overlap. Zara Woodcock could then bring any issues relating to children & young people to future meetings of the CT Exec. by exception.</p> <p>ACTION: <i>This sub-group to join up with the LSCB Domestic Abuse Sub-group.</i></p> <p><u>Narrowing the Gap:</u> Nothing to update – the next update would be at the November CT Exec meeting as the latest figures would be available in October.</p> <p><u>Child Health Strategy Group:</u> Breast feeding rates continue to fall which is a concern and figures remain significantly lower than England as a whole. The picture was mixed for children and healthy weight, with 4-5 year old rates not significantly different compared to the rest of England and 10-11 year old rates significantly higher (better).</p> <p><u>SEND Partnership Board:</u> Significant progress was outlined around all key areas of activity, with further work planned in embedding it. More work was required around developing and implementing our strategy for Personal Budgets and it was noted further understanding and clarity of the issues was needed.</p>	<p>Zara Woodcock</p>



	<p>ACTION: <i>The latest performance tables would be circulated electronically after the meeting.</i></p>	Lyn Brown
5.	<p>Any Other Business</p> <ul style="list-style-type: none"> ISNA Action Plan <p>Helen Bromley (CWaC Public Health) updated members on work around the children’s section of the ISNA, developed via close working with both CWaC CYP officers and partners. An event was planned for 24th July to which a number of relevant people had been invited and it was hoped that further significant progress with the Action Plan would be made on that day.</p> <p>ACTION: <i>Further ISNA updates would be sought as appropriate.</i></p> <ul style="list-style-type: none"> CYP Services Placement Sufficiency Strategy for Children in Care 2014 <p>It was noted this document was a statutory requirement and had recently undergone a redrafting as it had become outdated. Attention was drawn to the Action Plan at the end of the document and it was queried who would own and monitor the actions (<i>see next item below</i>).</p> <ul style="list-style-type: none"> Review of Placement Stability in CWaC CYP Services <p>It was noted that Linda Richardson (External Consultant) had completed a review of placement disruptions as the performance on long-term placement stability had not improved and was a cause for concern. The Executive Summary, including an Action Plan containing recommendations, was received and noted by the CT Exec and, as with the item above, it was queried who would own and monitor these actions/recommendations.</p> <p>It was suggested that whilst the Placement Project Board would have a role, all actions and recommendations would feed into the Children in Care and Care Leavers Sub-Group and ultimately the LSCB. With Sandra Campbell moving on, Paula St Aubyn and Sian Jones (LSCB Manager) would need to be made aware of this.</p> <p>ACTION: <i>Ensure recommendations and actions contained in the action plans mentioned above are owned and monitored by the relevant groups.</i></p>	Lyn Brown
6.	<p>Date of next meeting</p> <p>⇒ Monday 8th September, 3.30 – 5.30pm, Chester Town Hall (Palatine Room) *Please note later start time*</p>	ALL TO NOTE

Lyn Brown
Aug-14