

West Cheshire Children's Trust Executive

Action Note of meeting held on Monday 19th May 2014
(Palatine Room, Chester Town Hall, Chester)

In attendance:

Gerald Meehan – CWaC Strategic Director of Children & Young People's Services (Chair)
 Sarah Blaylock – CWaC Policy Manager
 Lyn Brown – CWaC Partnerships Officer (in support)
 Sandra Campbell – CWaC Head of Children & Families
 Lorraine Crane – CWaC Senior Manager, Children's Commissioning
 Sian Jones – CWaC Local Safeguarding Children's Board (LSCB) Business Manager
 Lynn Keenaghan – CWaC Locum Consultant in Public Health
 Tracey Matthews – Vale Royal CCG
 Helen McCairn – West Cheshire CCG
 Pauline Ruth – VCFS Hub
 Ali Stathers-Tracey – CWaC Head of Integrated Early Support
 Zara Woodcock-McClure – CWaC Senior Manager Integrated Early Support

Visitors:

Helen Bromley – CWaC Locum Public Health Consultant

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies The Chair welcomed all to the meeting and the following apologies were noted: <i>Alison Amesbury, Sup. Nick Bailey, Liz Davenport, Gill Frame, Judith Griffith, Alison Kelly, Fay Quinlan, Sue O'Dell, Mark Parkinson</i></p>	
2.	<p>Notes of meeting held on 24th March / Review of Actions The minutes from the previous meeting held on 24th March were confirmed as a correct record with the following actions updated or still outstanding:</p> <ul style="list-style-type: none"> ➤ Nick Bailey to share the HMIC findings in relation to Domestic Abuse once report had been formally received by Cheshire Police (b/f from 4/10/13) <i>HMIC document "Cheshire Constabulary's approach to tackling domestic abuse" was circulated to CT Exec on 6th May.</i> <i>It was noted that Paul Williams will be replacing Nick Bailey as the Police rep on the Children's Trust Executive.</i> ➤ Discussions around appropriate ways to engage young people in the Children's Trust (b/f from 28/11/13) Lyn Brown to approach Ron Davies regarding involvement of MYPs in the CT Exec (b/f from 24/3/14) <i>Response from Ron Davies: We have now established a Youth Senate who would certainly be motivated and committed enough to play a part with the CT Exec. Their next meeting is on 29th May and the CT Exec is invited to send a rep. to talk to the senate.</i> 	



It was also noted that Fay Quinlan (West Cheshire CCG) is also addressing the senate on 29th May and it was hoped Fay would also represent the CT Exec (as a partner on the group) and establish what the young people would need for engagement with the CT Exec to work for them.

ACTION: Helen McCairn to approach Fay Quinlan re: representing the CT Exec at the Youth Senate on 29th May.

Helen McCairn

- **IES Strategy: Health comments being fed into document before being finalised** (b/f from 24/3/14)

Ali Stathers-Tracey reported that the document was now completed and uploaded onto the LSCB and Children's Trust web pages.

- **Gavin Butler to produce an "interim resource directory" as part of the Domestic Abuse Strategy and circulate it to CT Exec once available** (b/f from 28/11/13)

Response from Gavin Butler: Draft DA Strategy being finalised by 23rd May for consultation with key partners prior to publication. The main proposals are going to the Health & Wellbeing Board on 21st May – the Strategy will include the resource directory.

ACTION: DA Strategy (including resource directory) to be circulated to the CT Exec once finalised.

Lyn Brown

- **Clarity to be sought on governance arrangements for the DA Strategy moving forward** (b/f from 28/11/13)

A report is being received by the Health and Wellbeing Board on 21st May which should confirm governance arrangements for the DA Strategy as being via the Health and Wellbeing Board.

- **West Cheshire CCG Commissioning Plan 2014/16 to be shared with CT Exec once agreed by NHS England** (b/f from 24/3/14)

West Cheshire CCG Commissioning Plan 2014/16 "Setting out on the West Cheshire Way" circulated to the CT Exec on 6th May.

- **Mark Parkinson to compile a performance report for the next meeting re. the SEN Partnership Board – set of actions needed which should be reported to CT Exec** (b/f from 20/01/14)

Set of actions/priorities have now been incorporated into the performance report.

ACTION: Update on SEN proposals be sought for July meeting.

Mark Parkinson

- **Thematic Audit of Homeless 16 and 17 year olds – Neil Massingham/Catriona Sreenan to clarify young people's involvement in the audit to add value** (b/f from 20/01/14)

Response from Neil: This is not an action we can achieve. Thematic Audits are carried out by Independent Child Protection Chairs and do not involve children, families or other agencies. However, we do involve families in the LSCB multi-agency audits



	<p>and we also seek evidence of agencies listening to the voice of the child in their audits and assessments.</p> <p>ACTION: <i>Housing Protocol / general homelessness update be sought for July meeting.</i></p> <p>➤ Children who sexually harm - Recommendations to be owned and monitored by LSCB but may task them out to others including CT Exec to deliver (b/f from 20/01/14)</p> <p>ACTION: <i>Children's Trust Exec to receive a 6 month update from the LSCB in September.</i></p> <p>ACTION: <i>SEN team to have some training on the issue of children who sexually harm (b/f from 20/01/14)</i> No update received – this action remains outstanding</p> <p>➤ Pioneer Bid – Meeting required between Carl Marsh, Gerald Meehan, Sandra Campbell and Ali S-T (b/f from 24/3/14)</p> <p>It was noted that the meeting had taken place, however it was recognised that it is still early days. It was suggested Carl look at CAMHS in a bid to achieve better co-ordination. It was felt that the CCGs focus tends to be on older people rather than children and young people.</p> <p>ACTION: <i>Lorraine Crane, Tracey Matthews and Fay Quinlan to liaise with Carl Marsh.</i></p> <p>➤ Children's Trust Webpages (b/f from 23/4/14)</p> <p>Suggested amendments/ updates had been made.</p> <p>ACTION: <i>Partners to visit the webpage at:</i> http://www.westcheshiretogether.org.uk/strategic_themes/children_and_young_people.aspx</p> <p>ACTION: <i>Any additions/amendments to be fed in to:</i> lyn.brown@cheshirewestandchester.gov.uk</p>	<p>Alison Amesbury</p> <p>Gill Frame</p> <p>Mark Parkinson</p> <p>LC/ TM / FQ</p> <p>ALL TO NOTE</p>
<p>3.</p>	<p>Commissioning Updates</p> <p><u>Lorraine Crane (CWaC)</u> stated that the shared service team (with Halton BC) had been in place since 1st April and all appointments had been made based on skills set and now have dedicated commissioners responsible for themes such as Early Help/Support, SEN, CSE. The team had recently jointly commissioned a 6 week pilot (with Halton BC) around young perpetrators of domestic violence.</p> <p>LC raised concerns that should the Joint Strategic Commissioning Board (JSCB) cease, there would be no mechanism for the raising of joint commissioning issues on children and young people's issues, other than to set up another board or bring them to the CT Executive which may not be appropriate. The next meeting of the JSCB was 27th May where this could be raised for consideration. It was suggested that there could be a dedicated part of the agenda at the JSCB around children's commissioning to ensure cohesion.</p>	



<p>ACTION: <i>Commissioners to consider appropriate proposals and report back to the July meeting.</i></p> <p><u>Lynn Keenaghan (CWaC Public Health)</u> reported that Public Health was working hard to unpick all the different services and ways of delivering within the different locality areas. There will be a back room handover on 31st December re. School Nursing and schools/children will not see a change at the point of commissioning transfer. LK emphasised that the change in backroom elements only applies to VR CCG, not West Cheshire CCG. There was much to learn over the last 6 months and improvements could certainly be made in terms of integration with children and young people’s services in general within the Council.</p> <p>There was discussion around the re-commissioning and re-tendering for the Drug & Alcohol service. After undertaking an initial evaluation of the tenders submitted, Cheshire West and Chester Council has decided to discontinue with the current procurement of the Integrated Substance Misuse Service. The reason for taking this decision is that none of the options presented by bidders offered the envisaged transformational change in terms of the service delivery model.</p> <p>There was concern that re-tendering with a clearer specification would not necessarily result in improved quality of tender responses.</p> <p>It was noted that the Sexual Health integrated service had now gone live.</p> <p><u>Helen McCairn (West Cheshire CCG)</u> updated on the following programmes:-</p> <p><i>Maternity</i> – in conjunction with Public Health, the Maternity Network is exploring moving to an outcome based commissioning approach from 2015/16 onwards;</p> <p><i>IES</i> – CCG is supporting the continued development of the service including responding to the national extension of the Families Together element of the service;</p> <p><i>Children’s Ambulatory Care Services</i> – consultations are underway with the three local GP networks on the outcomes of a pilot project around paediatric admission phone calls;</p> <p><i>Children in Care</i> – CCG developing a multi-agency adoption medical assessment pathway and an early draft will shortly be circulated more widely for comments;</p> <p><i>Children’s Play</i> – discussions with Countess of Chester Hospital NHS Foundation Trust colleagues to develop and deliver a Children’s Play project in 2014/15;</p> <p><i>CYP End of Life Care Pathway</i> – a multi-agency local end of life care pathway to maximise the use of existing community nursing resources and enhance integrated working will be developed and implemented in 2015/16;</p>	<p>LC/FQ/TM/SB</p>
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	<p><i>Engaging with Young People</i> – West Cheshire CYP Strategy Group currently working with the local Youth Senate who are holding the group to account by reviewing and reporting on its performance.</p> <p><u>Tracey Matthews (Vale Royal CCG)</u> reminded partners that their providers covered both West and East Cheshire. They had set up monthly provider workshops around SEND to communicate updates and share changes.</p> <p>Their focus this year is on urgent care pathways, particularly in under 5's with targets around respiratory care. A pilot will run in Crewe with the intention to roll it out in time if successful. In terms of domestic abuse, the IRIS programme will run firstly in Vale Royal, including training/ awareness raising for GPs.</p> <p>In the ensuing discussion, concern was expressed at whether we could at this stage evidence coherence with all our commissioned activity to OFSTED inspectors. It was recognised that geography was an issue and whilst we could articulate all the plethora of work on the ground, with commissioners communicating constantly, it was felt that a commissioning strategy document would clearly set out mutual priorities and demonstrate vision; need; priorities; commissioning; evaluation/effectiveness.</p> <p>LC was currently working on a document which would assist with the CT Exec role and remit going forward and help us be clear on our purpose, outcomes and relationship with other partnerships e.g. LSCB. This could become a Commissioning Strategy document containing mutual priorities.</p> <p>ACTION: <i>LC to bring a report to the next CT Exec meeting around a Commissioning Strategy document.</i></p>	<p>Lorraine Crane</p>
<p>4.</p>	<p>Performance Framework Updates</p> <p>The following performance updates were received:</p> <p><u>Integrated Early Support</u> – Ali S-T reported that the Families Together programme was now firmly embedded within the IES model and had been nominated for three awards. Further TAF sessions for partners were being held this week and ESAT calls continued to increase. Performance was being tracked and regular reports around benefits realisation were produced for the strategic Public Services Board. It was noted that social care data was really starting to show results and repeat calls to Police had reduced.</p> <p>ACTION: <i>Latest Benefits Realisation report in relation to IES be brought to the next CT Exec meeting in July.</i></p> <p><u>Children in Care/Care Leavers</u> – Sandra Campbell reported that the Leaving Care Service and Adoption Service were both currently subject to the Council's 'Make or Buy' review process. The issue was raised as to what data was required and helpful from the Trust's perspective as reporting lines were normally via the LSCB – see general performance data discussion below.</p>	<p>Ali S-T</p>

	<p><u>Children Affected by Domestic Abuse</u> – Zara WMcL reported difficulties with attendance at recent meetings of this sub-group of the CT Exec. The group was also struggling with providing performance data and felt somewhat fragmented.</p> <p>In the ensuing discussion, it was recognised that the performance data was not entirely supportive of the priorities and did not capture the narrative around all activity being undertaken amongst all partners. It was felt a review of performance management was required which needed to also reference other performance frameworks. We need a collective data set which could link back to the CYP Plan, the refreshed H&WB Strategy, refreshed ISNA and the Commissioning Strategy. We need to better demonstrate integration, cohesion and where we're adding value. It was noted the University of Chester was currently undertaking a piece of work around performance management of IES and it may be possible to piggy back on to this.</p> <p>ACTION: Approach the University of Chester to commission a piece of work around reviewing the performance framework for the CT Exec.</p>	<p>Ali Stathers-Tracey</p>
<p>5.</p>	<p>Any Other Business</p> <ul style="list-style-type: none"> • ISNA: Action Plan to develop the children's section <p>Helen Bromley reported that a sub-group had been formed to specifically address children's issues and would hold its third meeting on 30th May. It will agree the main topic areas to be included in the ISNA and develop an action plan. Helen is in contact with Halton re. Its JSNA and will also be looking for an update on Looked After Children data.</p> <p>ACTION: ISNA Action Plan to be an agenda item for next CT Exec meeting in July.</p> <ul style="list-style-type: none"> • LSCB Business Plan 2013-15 • Neglect Strategy 2014 <p>Sian Jones reported that these two documents were for CT Exec members' information and had been well received after wide circulation to a number of partner organisations and boards.</p>	<p>Helen Bromley</p>
<p>6.</p>	<p>Date of next meeting ⇒ Monday 14th July, 3.00 – 5.00pm, Chester Town Hall (Palatine Room)</p>	<p>ALL TO NOTE</p>