

West Cheshire Children's Trust Executive

**Action Note of meeting held on Monday 16th March 2015
(Palatine Room, Chester Town Hall)**

In attendance:

Gerald Meehan – CWaC Strategic Director of Children & Families (Chair)
 Sarah Blaylock – CWaC Policy Manager
 Helen Brackenbury – CWaC Senior Manager IES
 Lyn Brown – CWaC Partnerships Officer (in support)
 Gill Frame – Local Safeguarding Children's Board (LSCB) Chair
 Alistair Jeffs – CWaC Head of Strategic Commissioning
 Tracey Matthews – Vale Royal CCG
 Dr Sue O'Dell – GP
 Mark Parkinson – CWaC Head of Achievement & Wellbeing
 Sue Preston – Children's Society / VCSF Hub
 Emma Taylor – CWaC Head of Children's Social Care
 Paula Wedd – West Cheshire CCG Director of Quality & Safeguarding
 Supt. Paul Williams – Cheshire Police

Visitors:

Ron Davies – CWaC Participation and Inclusion Officer

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies The Chair welcomed all to the meeting and the following apologies were noted: <i>Alison Amesbury, Lorraine Crane, Cllr Brenda Dowding, Lynn Keenaghan, Alison Kelly and Pauline Ruth</i></p>	
2.	<p>Notes of meeting held on 19th January 2015 / Review of Actions The minutes from the previous meeting held on 19th Jan. were confirmed as a correct record with the following actions updated or still outstanding:</p> <ul style="list-style-type: none"> ➤ Draft Joint Commissioning Framework: Detailed Action Plans <i>(b/f from 17/11/14)</i> <u>Update:</u> Detailed documents containing action plans around commissioned services were still in development. ACTION: Detailed action plan documents to be brought to the next CT Exec. in May. ➤ Housing / Homelessness Review 2014 <i>(b/f from 08/09/14)</i> <u>Update:</u> Terry Upton <i>Housing Solutions Manager</i> will bring an update on the Joint Protocol to the May meeting. ACTION: Update on the Joint Protocol to be received at the May CT Exec. meeting. ➤ Children who Sexually Harm ACTION: A six month update on progress with actions/ recommendations to be received in May 2015. 	<p>Lorraine Crane</p> <p>Alison Amesbury / Terry Upton</p> <p>Gill Frame/ Sian Jones</p>



	<p>➤ MYP participation: Financial implications of MYP participation in partner activities (b/f from 08/09/14) Update: Ron Davies (<i>Participation and Inclusion Officer</i>) attended and presented a report which identified all the current elements of young people’s participation including the UK Youth Parliament, Young People’s Senate, work with School Councils and miscellaneous requests.</p> <p>It was noted that Ron may not continue in the role post-May due to personal circumstances. It was suggested that a small working group be convened, to formulate some ideas around maintaining the level of participation, delivering the service in a different way or potentially not at all.</p> <p>This was welcomed by the group and a number of suggestions as to who could be involved were noted. It was hoped the group would meet by the end of April and return to the Children’s Trust in May with a range of ideas for participation moving forward.</p> <p>ACTION: <i>Ron Davies to convene a small Working Group before the end of April and present ideas around future MYP participation to the CT Exec in May.</i></p>	<p>Ron Davies</p>
<p>3.</p>	<p>Children and Young People’s Plan 2012-16: Review</p> <p>Sarah Blaylock thanked everyone for their input into reviewing the current plan and asked for final comments/amendments this week before the document would be signed off, formatted and uploaded onto the website.</p> <p>In the ensuing discussion, there were one or two specific queries raised which Sarah would pursue separately.</p> <p>ACTION: <i>Any further comments/amendments to Sarah Blaylock by 20th March before the final document is formatted and uploaded onto the website.</i></p>	<p>ALL / Sarah Blaylock</p>
<p>4.</p>	<p>Children and Young People’s Plan 2015-19: Progress update and actions required</p> <p>Sarah Blaylock presented a document as a starter for a refreshed Plan which comprised the revised strategic outcomes/priorities agreed at the last meeting and detailed achievements so far, what we know, key outcomes for the partnership, what we will do and what success will look like.</p> <p>It was noted that this now needed refining into a more succinct and tighter plan, much like the ISNA’s “plan on a page” with lead officers still to be identified for some priorities.</p> <p>General comments included a request for more verbs and also to ensure that “prevention” is captured. More specific comments around each of the priority areas were captured as follows:-</p> <p>Emotional Health and Wellbeing: Alistair Jeffs was identified as the</p>	



	<p>temporary lead officer, although it was noted there was a meeting in April around taking EHW forward.</p> <p><u>Children in Care / Care Leavers</u>: Whilst there were some examples listed, it was more about what we as a partnership want to achieve. Gill mentioned dovetailing with the LSCB Business Plan and it was suggested Sarah liaise with Emma Taylor (lead officer) and Sian Jones (LSCB).</p> <p><u>SEND</u>: Mark Parkinson (lead officer) had submitted further information, particularly around achievements to date, which Sarah would input into the document. It was felt the outcomes needed to be much smarter.</p> <p><u>Prevention (IES)</u>: It was noted that much of this content was health related and there was nothing around the Universal Offer. Single agency issues and NEET needed removing and only partnership related issues should stay. It was suggested this priority might be renamed to “Early Health”. Sarah to liaise with Helen Brackenbury (lead officer) on convening a meeting with appropriate partners to look more closely at this outcome.</p> <p><u>Closing the Gap</u>: Mark Parkinson (lead officer) suggested “closing the gap in the early years” would give the partnership something more collective to focus on. Sarah to work with Mark on developing this further.</p> <p><u>Domestic Abuse</u>: There was a discussion around whether this should be a separate outcome or woven into other outcomes such as EHW or Prevention (IES). Sarah to liaise with Gavin Butler and refine.</p> <p>ACTIONS: <i>Sarah Blaylock to refine the outcomes as listed above and present an updated draft Plan to the CT Exec in May.</i></p>	<p>Sarah Blaylock</p>
<p>5.</p>	<p>Protocol – Refresh of tripartite agreement between the Health & Wellbeing Board, the LSCB and the Children’s Trust Executive</p> <p>Partners were reminded that there is a tripartite protocol in place around the expectations of the relationship and working arrangements between the Health and Wellbeing Board, the LSCB and the Children’s Trust Executive. It was suggested this document may need refreshing, although the content seemed to still apply. One suggestion was to extend the agreement to include links with the Community Safety Partnership and Gill Frame agreed to raise this with Mark Palethorpe when she meets him on 14th April.</p> <p>ACTION: <i>Gill Frame to raise issue of including the Community Safety Partnership in the protocol agreement moving forward.</i></p>	<p>Gill Frame</p>
<p>6.</p>	<p>CAMHS Review – Latest Position</p> <p>Paula Wedd presented the latest position with the CAMHS review which had been provided by Andy Cotgrove (West Cheshire CCG) and this is attached below.</p>	

	 <p>2015-03-18 - West Cheshire CCG CAMHS</p> <p>ACTION: <i>The outcome of the CAMHS Review be presented to this group when available.</i></p>	<p>Paula Wedd</p>
<p>7.</p>	<p>The 1001 Critical Days – the importance of the conception to age two period</p> <p>Sue O'Dell presented this document which highlights the importance of acting early to enhance the outcomes for children. Discussed and endorsed at recent meetings of the Starting Well Programme Board, it was agreed to seek endorsement and support from the Children's Trust Executive given that its actions seemed to chime with a number of CT Executive's priorities.</p> <p>AGREED: <i>The Children's Trust Executive agreed the recommendation to adopt the document and disseminate actions to members as appropriate.</i></p>	<p>ALL TO NOTE</p>
<p>8.</p>	<p>Commissioning Updates:</p> <p><u>Vale Royal CCG:</u> Tracey Matthews reported on the start of a children's nursing review and will develop a model for the future. Invitations will be issued to various stakeholders in the summer.</p> <p>Tracey also reported on the positive news that the pilot IDVA post at Leighton Hospital was being extended following the identification of further funding.</p>	
<p>9.</p>	<p>Local Safeguarding Children's Board – Challenge</p> <p>As part of item 4, the review of the current Children & Young People's Plan, Gill Frame raised the issue of access to intervention training around the newly commissioned drug and alcohol service and would seek an update from Sarah Marshall (Public Health Lead for Drug & Alcohol).</p> <p>ACTION: <i>Gill Frame to seek an update on access to intervention training around the newly commissioned drug and alcohol service from Sarah Marshall.</i></p> <p>The LSCB Business Plan was circulated and any final comments were requested before the plan would be finalised.</p> <p>ACTION: <i>Any last comments on the LSCB Business Plan to be sent to Gill urgently.</i></p> <p>Gill also raised a general enquiry in relation to the impact of direct payments on safeguarding and would write to Alistair Jeffs with regard to drugs and alcohol services.</p>	<p>Gill Frame</p> <p>ALL</p>



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	<i>ACTION: Gill Frame would write to Alistair Jeffs with regard to drugs and alcohol services.</i>	Gill Frame
	<p>Any other urgent business</p> <p>Helen Brackenbury reported that Integrated Early Support were looking at a series of small summits with different providers as part of a 'health check' around IES over the last 18 months.</p>	ALL TO NOTE
11.	<p>Date of next meeting</p> <p>⇒ Monday 18th May 2015, 3.00 – 5.00pm, Chester Town Hall (Palatine Room)</p>	

