

West Cheshire Children's Trust Executive

**Action Note of meeting held on Monday 18th May 2015
(Palatine Room, Chester Town Hall)**

In attendance:

Helen Brackenbury – CWaC Senior Manager IES (Chair for the meeting)
 Gill Frame – Local Safeguarding Children's Board (LSCB) Chair
 Mark Parkinson – CWaC Head of Education
 Sue Preston – Children's Society / VCSF Hub
 Emma Taylor – CWaC Head of Children's Social Care
 Councillor Nicole Meardon – Lead Member for Children and Families
 Paula Wedd – West Cheshire CCG Director of Quality & Safeguarding
 Supt. Nigel Wenham – Cheshire Police
 Alison Amesbury – CWaC Spatial Planning
 John Bucknall – CWaC Commissioning Officer
 Sarah Blaylock – CWaC Policy Manager
 Isabel Noonan – CWaC Policy Manager

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies The Chair welcomed all to the meeting and the following apologies were noted: <i>Cllr David Armstrong, Dr Sue O'Dell, Laura Marsh, Tracey Matthews, Alistair Jeffs, Supt. Paul Williams, Alison Kelly and Pauline Ruth</i></p>	
2.	<p>Notes of meeting held on 16th March 2015 / Review of Actions The minutes from the previous meeting held on 16th March were confirmed subject to the following amendment and outstanding action:</p> <p>Item 9 Local Safeguarding Children's Board – Challenge Gill Frame amended the wording – general enquiry in relation to the impact of direct payments on safeguarding. Action - Write to Alistair Jeffs with regard to drugs and alcohol services. As of 18 May - the LSCB is awaiting an update.</p> <p>CAMHS Review – Latest Position Andy Cotgrove (West Cheshire CCG) has met with Children and Families Management Team. A further meeting with Gerald Meehan, Emma Taylor and Helen Brackenbury has yet to be scheduled.</p>	
3.	<p>Joint Commissioning Framework – Action Plans</p> <p>John Bucknall presented a paper to the Executive on Cheshire West and Chester Commissioning Framework and Action Plans and gave an update on progress <u>Promoting Integrated Early Support (including Families Together)</u> Helen Brackenbury responded that Performance Management has provided much more robust data and the next step is to break it down on a locality basis.</p>	



	<p><u>Improving outcomes for Children in Care</u> There is a review of the Access to Resources Team (ART) which looks for places for children who are unable to be placed in in-house provision. A range of actions are being put in place around market development.</p> <p><u>Supporting children and young people with Special Educational Needs and Disabilities (SEND)</u> First meeting of SEND Joint Commissioning Working Group held to set parameters and Terms of Reference drafted.</p> <p>ACTION: Mark Parkinson asked if the SEND work could be speeded up</p> <p>ACTION: Need to establish a programme of submitting detailed Commissioning Action Plans linked to PMFs to the Children’s Trust Executive</p> <p>Emotional Health and Wellbeing (EHWB) Action Plan</p> <p>John Bucknall reported that a Task Force was established to look at developing proposals for the future delivery of EHWB services. Key proposals are:</p> <ul style="list-style-type: none"> • Promoting resilience, prevention and Early Intervention including working with schools, communities and youth services • Improving access to effective support – a system without tiers • Care for most vulnerable • Accountability and transparency • Developing the workforce <p>A Workshop on 22 April decided to establish an Emotional Health and Wellbeing Partnership Board. Now need to :</p> <ul style="list-style-type: none"> • Develop Vision and Terms of Reference • Identify Chair and key members • Set dates and time • Develop an Action Plan and share with partners <p>A draft Action Plan for the EHWB Board was circulated with the agenda. John Bucknall explained that he had developed the Plan and sent it to all attendees of the Workshop for comments. It was felt that the Action Plan was very ambitious and the Board would need to refine it to take ownership of it. Mark Parkinson pointed out that there was not enough linkage with the SEN work currently being undertaken and not enough emphasis on what schools should be doing. Sarah Blaylock referred to Strategic Outcome 1, Emotional Health and Wellbeing of the refreshed Children and Young People’s Plan and that the expectation is that the EHWB would own this Outcome.</p> <p>ACTION: Bring progress on the development of the EHWB to the next meeting of the Executive. The Executive suggested Alistair Jeffs as Lead for EHWB in the C&YP Plan should act as temporary Chair of the Board in the first instance.</p>	<p>Lorraine Crane</p> <p>Lorraine Crane</p> <p>John Bucknall</p>
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<p>4.</p>	<p>The Voice of the Child</p> <p>Mark Parkinson explained that it is important that we capture children and young people's views in everything we do. Sarah Blaylock and Isabel Noonan are to take a strategic lead for the Trust on the voice of the child which will include setting up a standing item on the agenda for capturing good practice across the Partnership.</p> <p>Gill Frame explained that Sian Jones, Business Manager for LSCB is also doing a piece of work around voice of the child, particularly working with Health Watch and participation leads of other organisations and there may be some joint opportunities here.</p> <p>ACTION: Arrange examples of Good practice of voice of child for next meeting.</p> <p>Mark Parkinson reported that Ron Davies, Participation Officer is due to retire from the Local Authority and there is an opportunity to re-look at the work and priorities and formulate how and what might form an appropriate replacement. This might take the form of a combination of youth worker hours with additional hours at cost and administration time. Councillor Meardon was very appreciative of the work Ron has done.</p> <p>ACTION: Mark Parkinson and Councillor Meardon to meet to discuss.</p>	<p>Sarah Blaylock/Isabel Noonan</p> <p>Mark Parkinson</p>
<p>5.</p>	<p>Children and Young People's Plan 2015-19 – Latest iteration</p> <p>Sarah Blaylock reported that a new Children's Trust Website has been created, currently populated with basic information and relevant links.</p> <p>ACTION: Partners to let Sarah/Isabel know of any additions for the site.</p> <p>Sarah Blaylock referred to the draft refresh of the Children and Young People's Plan 2015-19. There are five refreshed Strategic Outcomes for the Partnership. Some data still requires updating and final wording refined. Once finalised the Plan will go to the Health and Wellbeing Board and children and young people will be consulted.</p> <p>ACTION: Partners asked to review and feedback comments/amendments to Sarah/Isabel</p>	<p>ALL</p> <p>ALL</p>
<p>6.</p>	<p>Children's Trust – Terms of Reference</p> <p>The Executive reviewed the draft Terms of Reference and made the following amendments: Clarify the difference between the Children's Trust and the Children's Trust Executive Remove the use of acronyms Use the term 'Strategy Group' and name each one supporting the appropriate Strategic Outcome</p> <p>ACTION: with regard to the membership of the Trust seek clarification from Gerald on the requirement of a Director of Nursing from both hospitals</p>	<p>Sarah Blaylock/Isabel Noonan</p>



<p>7.</p>	<p>Housing – Joint Protocol: six month update</p> <p>Alison Amesbury reported that some progress has been made in the application of the Joint Protocol in the assessment and placement of 16/17 year olds. However further actions are being put in place to improve the outcomes for young people. Key issues are assessment and placement in temporary accommodation and the protocol is being reviewed, updated and re-launched with appropriate training to staff. Emma Taylor pointed out that there remains concerns about the number of young people being temporarily housed in B&B accommodation. Action is being taken to respond to this.</p> <p>Sue Preston referred to a report which stated that of the 16/17 years olds that become homeless only 1 in 5 are housed by the Local Authority.</p> <p>ACTION: Sue Preston to send the link to the report</p>	<p>Sue Preston</p>
<p>8.</p>	<p>Commissioning Updates:</p> <p><u>Vale Royal CCG</u>: Tracey Matthews circulated an update covering school nursing provision and children’s community nursing and Appreciative Inquiry FAQs.</p> <p><u>West Cheshire CCG</u>: Paula Wedd reported that CAMHS services still remain an issue; there has been work done around SEND and the SALT Framework requires some adjustments.</p>	
<p>9.</p>	<p>Local Safeguarding Children’s Board – Challenge</p> <p>Gill Frame stressed the importance of ensuring sexual relationship advice forms part of the mainstream curriculum in schools; working with both school nurses and PSHE Leads in schools.</p> <p>ACTION: John Bucknall to check with Sionban Simcock that sexual relationship advice is included in the School Nurse contract</p> <p>Mark Parkinson raised the issue of an autism strategy particularly in relation to children who sexually harm. Andy Cotgrove is looking at pathways of intervention for autism.</p> <p>ACTION: Mark Parkinson to check on the progress of the development of an autism pathway.</p> <p>ACTION: Update to October meeting of Children’s Trust Executive</p> <p>There is a commissioners and safeguarding meeting in June to look at contract standards and Quality Framework.</p> <p>Gill Frame raised the question of the number of young people under police protection powers asking if we are fully sighted on this. Emma Taylor reported that she does not think it is an issue in CWaC.</p> <p>ACTION: Capture data for CWaC for the number of Police Protection Orders</p>	<p>John Bucknall</p> <p>Mark Parkinson</p> <p>Isabel Noonan to co-ordinate</p> <p>Nigel Wenham</p>

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10	Children in Care and Care Leavers Strategy 2015-18 The Children's Trust Executive received that updated Strategy which has been signed off by the Corporate Parenting Board. The Strategy will be uploaded onto i-west.	
11.	Date of next meeting Monday 13th July 2015, 3.00 – 5.00pm, Chester Town Hall (Palatine Room)	

