

## West Cheshire Children's Trust Executive

**Action Note of meeting held on Monday 18th July 2016  
(Palatine Room, Chester Town Hall)**

**In attendance:**

Mark Parkinson – CWaC Director of Education (Acting Chair)  
 Gill Frame – LSCB  
 Tony Sharples – CWaC Public Health  
 Terry Upton – CWaC Strategic Housing  
 Sue Preston – The Children's Society  
 Sarah Blaylock – CWaC Policy Manager  
 Isabel Noonan – CWaC Policy Manager  
 John Bucknall – CWaC Commissioning Service  
 Lynn Davies – CWaC Senior Manager Integrated Early Support  
 Fay Quinlan – West Cheshire CCG  
 Cathy Walsh – West Cheshire CCG  
 Gillian Ackerley – CWaC Senior Manager, Children's Social Care  
 Alan Faircough – Cheshire Police  
 Liane Goryl – Turning Point  
 Joe Sheppard – Turning Point  
 Sarah Marshall – CWaC Commissioning Service  
 Jessica Leigh – Youth Senate  
 Lesley Dixon – Youth Focus North West  
 Sian Jones, LSCB, Business Manager (Item 3)  
 Paul Jenkins, Safeguarding Manager (Item 3)

Item No	Minute/Action	Who
1.	<p><b>Welcome, introductions and apologies</b>                      Mark Parkinson welcomed all to the meeting.</p> <p>Apologies were noted: Cllr Nicole Meardon, <i>Gerald Meehan</i>, Cllr Margaret Parker, <i>Emma Taylor</i>, <i>Helen Brackenbury</i>, <i>Alistair Jeffs</i>, <i>Lorraine Crane</i>, <i>Judith Thorley</i>, <i>Luke McDonnell</i> and <i>Paula Wedd</i></p>	
2.	<p><b>Notes of meeting held on 16 May 2016 and Matters Arising / Review of Actions</b>                      The minutes from the previous meeting held on 16 May were confirmed as a correct record subject to the following amendments and outstanding actions:</p> <p><b>Page 1 – Matters Arising - Local Offer</b>                      Angela Steadman attended the LSCB on 27 May 2016 to explain the Local Offer and Sian Jones has asked for a template to be devised for everyone to input into the Local Offer. In addition Angela is working with Helen Picken-Jones in Research and Intelligence to explore permanent links between the Local Offer and the JSNA.</p>	
3.	<p><b>Brief on Joint Targeted Area Inspections</b>                      Sian Jones explained that a new Joint Targeted Area Inspection of services for vulnerable children and young people has been launched. A</p>	



	<p>briefing paper has already been discussed at the LSCB and Children's Services Management Team. The consensus is that the co-ordination of such an inspection will be undertaken by the Local Safeguarding Children Board and contributed to by the key agencies; with single organisations responsible for their own planning for their element of the inspection.</p> <p>Domestic Abuse is the next theme of the targeted inspection and will run for three months from September. Therefore, it is intended to do some focussed work in August around Domestic Abuse and establish a Co-ordination Team. Sarah Blaylock referred to the Children's Social Care Practice Improvement Meeting which takes areas of practice and focusses on challenge and improvement and Emma Taylor is keen to broaden partnership membership on the Group. Paul Jenkins pointed out that whatever the theme being inspected there will still be a focus on the Front Door, Thresholds and Partnership Engagement.</p> <p>Mark Parkinson summarised that the theme will be Domestic Abuse if inspected during the three months from September 16 onwards, thereafter the theme will be Youth Detention for the following three months. Therefore, it is important to be prepared for all themes.</p> <p>Gill Frame referred to the Pan Cheshire Domestic Abuse Group and asked that the Co-ordination Group link with this Group  <b>ACTION: Links be made between the Pan Cheshire Domestic Abuse Group and Joint Target Area Inspection Co-ordination Group.</b>  <b>ACTION: partner representatives disseminate information back to their organisations.</b>  <b>ACTION: Information/invites to participate in preparation for inspection copied to Children's Trust Executive as well as LSCB.</b></p>	<p>Sian Jones</p> <p>ALL</p> <p>Sian Jones</p>
<p>4.</p>	<p><b>Progress against Strategic Outcomes</b></p> <ul style="list-style-type: none"> <li>• <b>Strategic Outcome One – Emotional Health and Wellbeing</b></li> </ul> <p>John Bucknall took members through progress made to date against Strategic Outcome One – Emotional Health and Wellbeing, as follows:</p> <ul style="list-style-type: none"> <li>-Multi-agency partnership established including headteachers from Primary and Secondary. Four sub-groups covering data and outcomes, Access, vulnerable groups and Workforce Development will commence from September 2016.</li> <li>-JSNA is being developed jointly between CWaC and Cheshire East - Cathy Walsh explained that the JSNA forms part of the document 'Future in Mind' which aims to use intelligence/data to plan future services. NHS England has allocated £350k for C&amp;YP mental health and a further £130K for services for eating disorders. Mark Parkinson asked for a timeline for completion; Cathy Walsh confirmed that once a baseline has been established performance will be monitored on a quarterly basis.</li> </ul> <p><b>ACTION: EH&amp;WB Performance monitoring update to come to Children's Trust Executive in six months.</b></p> <p>NHS England is monitoring Camhs data as the service is currently commissioned to CWP.</p> <p><b>ACTION: John to circulate Camhs data to the Executive.</b></p> <ul style="list-style-type: none"> <li>-Promote resilience, prevention and early intervention - CWP has facilitated the development of a Toolkit to be used to consult children and young people across the borough on what they would like a campaign to look like. There are also two websites offering information and advice to</li> </ul>	<p>John Bucknall</p> <p>John Bucknall</p>

## OUR PARTNERSHIP FOR CHILDREN

C&YP, families and professionals on mental health – ‘My Wellbeing’ and ‘My Mind’.

Jessica asked what promotion has taken place for the My Wellbeing Website as friends at her school had not heard of it. Some leaflets and posters had been circulated and the site uploaded onto the Local Offer. The use of phone Apps and more promotion through schools was discussed.

**ACTION: All members are asked to help promote the two websites within their organisations. Discuss more specific promotion of My Wellbeing website with CWP**

-Improve access to effective support and review the tiers system – Tier 2 Camhs are offering consultations to all professionals who are working with children and families. In addition a targeted youth worker post is being piloted to engage children in care not ready for therapeutic interventions. Cathy Walsh explained that under the Future in Mind document the aim will be to move away from the Tier system as this is seen as exclusion to services.

-Ensure emotional health and wellbeing support is available – a sub-group looking at vulnerable groups will commence in September. Mapping by Camhs is currently underway to establish who the vulnerable groups are. A Multi-Agency Panel is now looking at referrals; allowing information to be shared and a more informed referral decision made, including to other services. In addition a range of referral pathways has been developed and launched that provides information on interventions through universal services.

-Improve accountability and transparency and ensure all partners are working towards the same outcomes in an integrated way – NHS England has funded a Transformation Plan with tracker on spending.

-Develop the workforce – multi-agency training has been delivered on a number of conditions whilst the Mental Health First Aid Training to schools facilitated by the CWaC Educational Psychology Team has been well received.

Lynn Davies referred to a recent survey of NEET young people which highlighted that a significant number of young people are not in work, employment or training due to anxiety and stress. Key workers are currently working with these young people but it might be useful to further the skills of the key workers working with the young People.

**ACTION: Lynn Davies to feed the information into the Emotional Health and Wellbeing Partnership**

Gill Frame highlighted a gap in access to mental health provision for young people who self harm and present at Leighton Hospital. Cathy Walsh confirmed that there is a gap due to Vale Royal CCG not engaging when the work on the Self Harm Pathway was undertaken. CWP do offer services across both CCGs. Tony Sharples explained that Vale Royal CCG has yet to do its Mental Health Assessment Framework covering 24 hour liaison service in Acute Trusts and ageless mental health services.

Sarah Blaylock pointed out that at a recent Children's Social Care Practice Improvement Meeting (CSC PIM) concerns were raised about a number of young people at Transition who have a range of challenges but no specific diagnosis. It was agreed to ask the Children's Trust Executive to look at support for such young people.

**ALL/ John Bucknall**

**Lynn Davies**

	<p><b>ACTION: CSC PIM to provide some case studies on issues for young people at Transition for consideration by the Emotional Health and Wellbeing Partnership.</b></p> <p><b>ACTION: Analysis at a future meeting to provide a snapshot of level of referral for 16/17/18 year olds.</b></p> <p>Below is link to i-ART referral pathway.  <a href="http://ies-news.info/wp-content/uploads/2016/07/i-ART-pathway.pdf">http://ies-news.info/wp-content/uploads/2016/07/i-ART-pathway.pdf</a></p> <p>Cathy Walsh pointed out that Keith Evans has run a joint workshop with the Transition Team to look at the health offer. West Cheshire CCG and Vale Royal CCG are to undertake joint commissioning of services for LD and Autism from age 14 to end of life. Gill Frame reported that the LSCB has a joint objective around the transition of vulnerable groups and is establishing a Task and Finish Group to look at the issues.</p>	<p>Members of CSC PIM</p> <p>Helen Brackenbury</p>
5.	<p><b>Update on Joint Protocol between Housing and Children’s Social Care</b></p> <p>Terry Upton from Strategic Housing updated the Executive on the progress in implementing and embedding the Joint Protocol between Housing and Children’s Social Care with a particular focus on homeless 16 and 17 year olds. Historically there has been some discussion where the responsibility lies but ‘the Southwark Judgement’ found that children’s services should be the lead agency in dealing with homeless children, as accommodation is unlikely to be the only need that a homeless 16/17 year old will have.</p> <p>The Protocol has been reviewed by a specialist Youth Homelessness Adviser and further recommendations are proposed in the light of her review, particularly around early intervention and prevention work in terms of housing options. Mark Parkinson asked that the Protocol be finalised as quickly as possible with an aim for a September 2016 completion. This should be followed by a launch and training event.</p> <p><b>ACTION: Progress on implementation of the Joint Protocol come back to the Executive in 6 months’ time.</b></p>	<p>Terry Upton</p>
6.	<p><b>Turning Point – Young Person’s Substance Misuse Care Pathway and Screening Tool</b></p> <p>Fay Quinlan reported that the idea to develop a Screening Tool was a recommendation from the former Early Years Policy Commission. Joe Sheppard explained that the Tool is based on the substance and the frequency of use by the young person. A scoring system then determines the referral pathway.</p> <p>Gillian Ackerley asked that the middle scoring box does not place ‘refer to i-ART’ first as this is not a staged approach but just possible avenues for information. Gill Frame thought the Tool ought to be linked to the Continuum of Need.</p> <p><b>ACTION: Gill Frame to talk to Sian Jones to ensure the Tool is reflected on the Continuum of Need and sits with the LSCB Tool Kit.</b></p> <p>It was pointed out that Quarriers are now the commissioned provider of services not Catch 22.</p> <p><b>ACTION: Remove reference to Catch 22 from the Tool</b></p> <p><b>ACTION: Amended Tool be agreed with Gillian Ackerley for i-ART inclusion before being launched.</b></p>	<p>Gill Frame</p> <p>Joe Sheppard/Sarah Marshall</p>

<p>7.</p>	<p><b>Commissioning Updates</b></p> <ul style="list-style-type: none"> <li> <p><b>Missing from Home and Care Resource</b></p> <p>John Bucknall referred to the Report produced by Clare Myring and asked for any questions which he would report back.</p> <p>Gill Frame asked if it was possible to look at commissioning the service in a different way than just the one worker based in Winsford, for example commission per activity.</p> <p>Response from Clare Myring following the meeting:</p> <p>There was a previous report that Katherine Appleton brought to the CT asking for funding for an additional worker and this wasn't approved. We have always had demands in CWAC with the timeliness of return interviews due to one worker, geography and engagement or not of young people. We have reviewed other options for delivering the service and this would mean either more investment or narrowing the scope of the service so that not all young people were offered a return interview and both of these are not viable. Catch 22 give CWAC added value in that they regularly recruit social care student placements to support the return interview process but of course this isn't all year round.</p> </li> <li> <p><b>Update on Advocacy and Independent Visitors for Children's Social Care services</b></p> <p>In terms of Advocacy, Angela Lewis reported that she is not aware of a waiting list for this service. Following a contract review an issue was raised about the short notice of case conferences making it difficult to meet with the child. Paul Jenkins is looking to improve this.</p> <p>A new service specification is currently being proposed to include the requirement for:</p> <ul style="list-style-type: none"> <li>- Advocacy to be 'Opt in' for children up to 11 years;</li> <li>- Advocacy to be 'Opt out' for 11 years plus including sibling groups where there is a young person under 11 years and over</li> </ul> <p>This could result in an estimated additional £7,395 annually across the contract. Sue Preston pointed out that in Cheshire East every child on a CP Plan is automatically referred to the Advocacy Service. Angela explained that literature is available so that every child and young person understands what the role of an Advocate is.</p> <p>The Provider (NYAS) has been issued with an Action Plan to increase the number of Independent Visitors available across Halton and CWaC. As at quarter 4 CWaC had 6 children matched with an IV with some IVs trained but unmatched.</p> </li> </ul>	
<p>8.</p>	<p><b>LSCB Challenge</b></p> <ul style="list-style-type: none"> <li> <p>Wood Report – Gill Frame explained that the Wood Report on the review of Local Safeguarding Children Boards has been published. There are a number of recommendations and statutory</p> </li> </ul>	

	<p>guidance is currently proceeding through Parliament. There will be no formal change until April 2017 but the local arrangements are currently being looked at in the light of the report prior to any formal implementation in 2017.</p> <ul style="list-style-type: none"> <li>SCR Action Plan for Child A – outstanding actions for Children’s Trust – Gill Frame sought assurance that the recommendations for the Trust from the SCR for Child A are fully implemented, as follows:                      Recommendation 3B – the LSCB Chair should be assured that those practitioners engaged with TAF are equipped and appropriately trained to identify and respond to factors influencing parenting capacity and the effects on their children. This process should be completed within six months of this Overview Report being approved by the LSCB.                      Recommendation 6A - the Children’s Trust Chair and LSCB Chair should seek assurance that effective communication strategies are in place to raise awareness of commissioned services for children and families and referral pathways to access these. This process should be completed within six months.                      Gill asked for particular assurance from commissioners that front line practice is sighted on services for vulnerable children.  <b>ACTION: Include as a specific item on the next agenda with Senior Managers in attendance</b></li> </ul>	<p>Lorraine Crane/ Helen Brackenbury</p>
9.	<p><b>Early Help Strategy</b>                      A new Early Help Strategy is to be developed to replace the current Integrated Early Support Strategy to be aligned to the Think Family/Whole Family approach. Lynn Davies asked for the Executive’s endorsement of this approach and asked for volunteers from across the partnership to be part of a Task and Finish Group to develop the Strategy.  <b>ACTION: Approach agreed by the Executive and IES (Zara Woodcock) to formally approach members for volunteers</b></p>	<p>Zara Woodcock</p>
10.	<p><b>Items for next Health and Wellbeing Board</b></p> <ul style="list-style-type: none"> <li>Progress against Strategic Outcome One – Emotional Health and Wellbeing</li> <li>Joint Targeted Area Inspections</li> </ul>	<p>Isabel Noonan /Sarah Blaylock</p>
11.	<p><b>Any Other Business:</b>  <u>Youth Senate</u>                      Lesley Dixon from North West Focus explained that they have been commissioned to deliver children and young people participation in CWaC. A new branding and logo for the Youth Senate has been designed and young people are being asked to highlight their main areas of concern under ‘make your mark’</p> <p>‘Take over’ day will take place on 18 November and Leslie asked for support from the Executive. Mark Parkinson fully supported the day but asked if some preparation before the day with the young people involved could be undertaken.</p> <p><b>ACTION: include a standing item on the agenda for feedback from the Youth Senate.</b></p>	<p>Isabel Noonan/Sarah</p>

