

## West Cheshire Children’s Trust Executive

**Action Note of meeting held on Monday 22 July 2019  
(Palatine Room, Chester Town Hall)**

**In attendance:**

- Councillor Nicole Meardon – Chair
- Helen Brackenbury – Director Early Help and Prevention
- Ian Ashworth – Director of Public Health, CW&C
- Gill Frame – Chair Safeguarding Children Partnership
- Jamaila Tausif – Vale Royal CCG representing West Cheshire CCG
- Hayley Doyle – Senior Manager, Children’s Strategic Commissioning, CW&C
- Anna Johnson - Innovation and Practice Development Lead, Children’s Services, CW&C
- Samantha Horton-Leigh – Programme Manager, Children’s Services, CW&C
- Christine Ridley-Thomas (representing Mark Parkinson) - Senior Manager, Education, CW&C
- Sarah Blaylock – Policy Manager, CW&C
- Isabel Noonan – Policy Manager, CW&C

Item No	Minute/Action	Who
1.	<p><b>Welcome, introductions and apologies</b> Councillor Meardon welcomed all to the meeting. As there were additional guests to the meeting everyone introduced themselves. Apologies were noted: Mark Parkinson – Director of Education, CW&amp;C, Emma Taylor – Director of Children’s Services, CW&amp;C, Councillor Jill Houlbrook CW&amp;C, Sean Barlow – Fire.</p>	
2.	<p><b>Notes of meeting held on 29 April 2019 and Matters Arising / Review of Actions</b> The minutes from the previous meeting held on 29 April were confirmed as a correct record. Matters Arising <u>Page 3, Item 7 – Part 1: Update on the commissioned service: Early Help and Prevention Targeted Emotional Health and Wellbeing Service</u> Sioban Simcock was asked to speak to CAMHS to see if this service has had an impact on them. Nicole Meardon read an update response from Sioban to the Executive as follows: Core Assets (Provider of the EHP targeted Emotional Health and Wellbeing Service) has established a good working relationship with CAMHS via Sophie Holt. They have agreed the protocol that can be followed to ensure timely and safe responses and escalation to cases. There are arrangements in place to support the transition between the two services for escalation / step up and step down processes – namely through a management plan for each child / young person.  At Case Management, it is often the case that referrals have already been made through to CAMHS. When this is the case Core Assets, along with the professional network attending Case Management, will consider the waiting time for the CAMHS involvement and agree whether it is appropriate during the interim for Core Assets to offer Counselling support. If appropriate, Core Assets will communicate with CAMHS regarding the progress of the case. For any escalation of risk with each</p>	

	<p>case – Core Assets and CAMHS will work together to safely manage.</p> <p>A further update will be provided to the CTE (suggest Autumn meeting) to provide more detail on these processes.</p> <p><b>ACTION: Sioban Simcock to provide more detail on processes of the commissioned service of EHP targeted Emotional Health and Wellbeing and impact on CAMHS at 14 October 2019 meeting.</b></p> <p><b>Action of Emma Taylor, Helen Brackenbury and Sioban Simcock to meet to discuss potential increase in use of Emotional Health and wellbeing Service – has not progressed as of this meeting.</b></p>	<p>Sioban Simcock</p>
<p>3.</p>	<p><b>PART 1: Future Direction of Children’s Services – Anna Johnson and Samantha Horton-Leigh</b></p> <p>Anna Johnson presented a Progress Update on New Ways of Working supported by Samantha Horton-Leigh, Programme Manager. A new timeline spanning from July 2019 to April 2020 has been drawn up and split into workstreams. Currently there are delays in developing and designing the website and piloting learning conversations (GDPR issues). Mitigations have been identified to address these delays.</p> <p><u>Risks and Issues</u></p> <p>All identified risks are rag rated amber and have identified mitigations; and include partners in schools and Health not being able to release staff for the 3 day core programme and the number of delegates trained will not meet the 900 target.</p> <p><u>Sustainability</u></p> <p>A business case is being built to summarise progress to date and the investment options for post DfE funding:</p> <p>Website maintenance Facilitator posts Multi-agency Training Embedding into practice Sharing good practice and innovation – momentum Strengthening multi-agency working – opportunities Evidencing sustained change – PMF &amp; Governance</p> <p><u>Quality Assurance</u></p> <p>Further discussions are taking place with Safeguarding Children Partnership around a joint Quality Assurance Framework which includes the use of bronze, silver and gold approach to embedding practice. Safeguarding Children Partnership has endorsed the approach and the Children’s Trust Executive agreed to the approach at the meeting.</p> <p><u>Communication</u></p> <p>New Ways of Working was presented to the Health and Wellbeing board in July 2019. The numbers of people applying for training is good. More communications are planned for September with briefings on the website, Multi-agency Group supervision and Learning Conversations included. Website and full model to go live in September 2019.</p> <p>Helen Brackenbury asked if the Trust could see the website before its launch.</p> <p><b>ACTION: Trust Executive to virtually approve/suggest amendments to the Website prior to it going live in September 2019.</b></p> <p>Gill Frame asked what is the offer to children, young people and their families.</p> <p><b>ACTION: Anna Johnson agreed to explain what the offer means for</b></p>	<p>Anna Johnson</p> <p>Anna Johnson</p>

	<p><b>children, young people and their families on the Local Offer.</b>                  Sam Horton-Leigh explained that feedback from training had suggested that people be given a pin badge after attending the training as a visual reminder to help embed the practice. Helen Brackenbury and Ian Ashworth felt that it was too soon in the process to use the pin badge approach.</p> <p><u>Developing our Shared Language</u>                  Anna Johnson explained that the Trauma Lens is about moving from one way of working to another which includes a change in language used that is trauma informed. Gill Frame cited the use of DNA (Did not attend) and the fact that some young people find it difficult to engage with so many different professionals and that it should be made as easy as possible for young people to attend appointments.</p> <p><u>Moving the Model on</u>                  During the period from June to August 2019 the Model is being tested concentrating on Multi-agency Supervision and learning conversations. A case study was shared with the Executive. Findings from this study and one other study include varying degree of knowledge about completing chronologies, analysis, reflection and impact from Group Supervision. Actions include feedback into training, Ambassadors and Independent Facilitators role, Partnership learning and development, Learning Event and Governance.</p> <p><u>Workforce Development</u>                  There are three phases of training to March 2020 and post DfE funding plus a number of learning events.                  Helen Brackenbury asked for an overview of training data to ensure all agencies and appropriate personnel are attending. Some concern was expressed about the Mid-Cheshire Hospital Trust and Countess of Chester Hospital. Jamaila Tausif confirmed that she had a meeting with Mid-Cheshire Hospital Trust to discuss appropriate engagement.</p> <p>Of the 900 training places on offer, 266 have been trained to date. Christine Ridley-Thomas pointed to the low attendance by Primary schools – 33 out of 130. Councillor Meardon asked for some interventions to encourage improved uptake by Primary schools including use of those schools that have been on training as Ambassadors, governing bodies and Primary School Association.</p> <p><b>ACTION: List of Primary Schools that have attended training be sent to Christine Ridley-Thomas to enable her service to promote the training to all primary schools.</b></p> <p><u>Sustainability</u>                  Helen Brackenbury asked for information at a future Trust meeting on the sustainability of the programme post DfE funding in April 2020.  <b>ACTION: Sustainability proposals including costing and budgets be an agenda item on the October Children’s Trust Executive agenda</b></p>	<p>Sam Horton-Leigh                  Christine Ridley-Thomas</p> <p>Anna Johnson</p>
<p><b>PART 2 – Business and Development</b></p>		
<p>4.</p>	<p><b>TAF Activity to Support Educational Transitions</b>                  Angela Houghton presented a report on TAF activity to support children and young people’s educational transition. The Executive looked at the data of children and young people transitioning with an open TAF for summer term 2019. Borough-wide there are currently 84 open TAFs supporting transitions to Primary, Secondary and post-16 Education which is very low. Rates of TAF activity are lowest around transition from</p>	

	<p>Early Years to Primary School with currently 12 open TAFs supporting transitions due to take place in September 2019. Early Help and Prevention are continuing to work pro-actively with ‘Starting Well’ and Early Years providers to recognise the value of TAFs. The Executive recognised financial pressures and high turnover of staff in the early years sector are contributing factors to low TAF initiation rates. Helen Brackenbury pointed out that Health Visitors have a statutory responsibility to engage with 0-5s and the dialogue with ‘Starting well’ needs to continue to improve TAF initiation with the Health Visiting Service and the wider children’s centre model. The shortage of health visitors nationally was also cited as a contributing factor.</p> <p>From a district perspective TAF initiations are low in the Ellesmere Port and Neston district; a response to this is part of the actions that will be taken forward as a result of the Ellesmere Port summit.</p>	
5.	<p><b>West Cheshire Joint Commissioning Framework</b>                  Jamaila Tausif presented the final draft refresh of the existing Joint Commissioning Framework with a focus on outcomes rather than activity. Particular reference was made to the continuing work to link with Tier 2 CAMHS and the gap in neurodevelopmental support such as Autism and ADHD and the development of appropriate pathways both clinical and community. Helen Brackenbury asked for an amendment to be made to page 24 of the Commissioning Framework before uploading onto the Children’s Trust website  <b>ACTION: Finalised Commissioning Framework to be uploaded onto Children’s Trust Website.</b></p> <p>A Joint Commissioning Priority Delivery Plan was also presented outlining the delivery plans for the four joint commissioning priorities identified by the Trust:                  Speech and Language Therapy                  Special Educational Needs and Disabilities (SEND)                  Young Carers                  The Neurodevelopmental pathway</p>	<p><b>Sarah Blaylock/Isabel Noonan</b></p>
6.	<p><b>Children’s Trust Executive Year End Summary</b>                  Sarah Blaylock informed the Executive the Sub Groups had completed the review of 2018-19 outcomes against actions and the Year End Summary was presented to the Executive.</p> <p>The area rag rated red in the summary – ‘ensure emotional health and wellbeing support is available and easily accessible to our most vulnerable children and young people’ was discussed. Gill Frame suggested that this becomes a joint priority with the Safeguarding Children Partnership to provide scrutiny and challenge. Operation Encompass is providing support to vulnerable children and young people.  <b>ACTION: Sian Jones from Safeguarding Children Partnership to work with Emma Leigh and Matthew Adam on a joint priority for emotional health and well-being support.</b></p> <p>The increasing number of children who are self-harming is a concern and hospitals are working to monitor numbers and how best to support those young people who self-harm.</p>	<p><b>Sarah Blaylock                  Isabel Noonan to liaise</b></p>



<p>7.</p>	<p><b>Cheshire West Draft Place Plan 2019-2024</b>                  Ian Ashworth presented the Cheshire West Draft Place Plan which is part of the NHS Cheshire and Merseyside Health and Care Partnership drive for the development of local Place Plans. Cheshire West's approach is that the Place Plan will become our new Health and Wellbeing Strategy. The Council is leading on developing the Plan on behalf of the health care system. The Plan is out to consultation with a closing date for responses of 18 August.</p> <p>The draft Plan contains two sections that refer specifically to children and young people:                  Best Start                  Education and Training</p> <p>Helen Brackenbury explained that she was working with Helen Bromley in Public Health to further refine the Best Start section.</p> <p>The Children's Trust Executive made the following observations for feedback on the Plan:                  Reference the New Ways of Working programme for services for children                  Reference to community safety under 'a healthy Place to live' as this has an impact on health.                  Inclusion of emotional health and wellbeing under 'Best Start' Section</p> <p>CCGs would be responding separately to the 'Health and Care services' section.</p>	
<p>8.</p>	<p><b>JSNA – headlines for consideration as part of Place Plan development</b>                  Ian Ashworth presented children and young people priorities taken from Cheshire West and Chester Joint Strategic Needs Assessment:  <u>Inequalities</u> includes 30% of under 16 live in low income families and pockets of high child poverty  <u>Increasing vulnerability</u> including children with SEND and Autistic Spectrum Condition  <b>ACTION: check wording of 'Year on year increase in rate of children in need' and 'Year on year increase in rate of children in care' as appears to be at odds with North West Regional data</b>  <u>Health Challenges</u> include low birthweight at its highest in the last ten years and CW&amp;C remains significantly higher for hospital admissions for unintentional or deliberate injury. Alcohol and substance misuse remains a challenge but a new provider of services is up and running.  <u>Reinforcing positive behaviours</u> includes number of mothers smoking at time of delivery has increased, low uptake of annual health checks by 14-24 year olds on Learning Disability GP registers and CW&amp;C had the highest chlamydia detection rate in the North West in 2018 and highest percentage of 15 to 24 year olds screened.  <b>ACTION: Send any comments/questions on JSNA to Ian</b></p>	<p><b>Sarah/Isabel pass query to Helen Pickin-Jones</b></p> <p><b>ALL</b></p>
<p>9.</p>	<p><b>Safeguarding Children Partnership – New Multi-agency Safeguarding arrangements</b>                  Gill Frame reported that the new safeguarding arrangements are now in place with the move away from a Board to a Partnership. This includes rapid review of serious cases with a 15 working day publication of learning deadline.</p>	

## OUR PARTNERSHIP FOR CHILDREN

10.	<b>Standing Item: Implications for Children's Trust of changes to CCGs</b> Consultation on the amalgamation of Cheshire Clinical Commissioning groups is underway with a decision expected in September 2019.	
11.	<b>Items for next Health and Wellbeing Board</b> <ul style="list-style-type: none"><li>• West Cheshire Joint Commissioning Framework</li><li>• Safeguarding Children in Cheshire West and Chester – new arrangements</li></ul>	
12.	<b>Date of next meeting:</b>  <b>Date: Monday 14 October 2019</b> <b>Time: 3.15pm to 5.15pm</b> <b>Venue: Palatine Room, Chester Town Hall</b>	

