

West Cheshire Children's Trust Executive

Action Note of meeting held on Monday 23 July 2018 (Palatine Room, Chester Town Hall)

In attendance:

Councillor Nicole Meardon – Chair
 Emma Taylor – Director of Children's Social Care, CWAC
 Mark Parkinson – Director of Education, CWaC
 Helen Brackenbury – Director Early Help and Prevention, CWaC
 Ian Ashworth – Director of Public Health, CWaC
 Alan Fairclough – Cheshire Police
 Fay Quinlan – West Cheshire CCG
 Jo vitta – Vale Royal CCG
 Anna Johnson - Innovation and Practice Development Lead, Children's Services, CWAC
 Isabel Noonan – Policy Manager, CWaC

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies Councillor Meardon welcomed all to the meeting. As there were additional guests to the meeting everyone introduced themselves.</p> <p>Apologies were noted: Gill Frame – LSCB Chair, Sarah Blaylock – Policy Manager, CWAC, Sioban Simcock – Children's Commissioner, CWaC, Emma Leigh – Head of Mental Health, West Cheshire CCG, Amanda Bennett – Children's Society, Laura Marsh – West Cheshire CCG, Vicky Wrest - Fire, Alistair Jeffs - Director, Commissioning People, CWaC, Tracey Cole – Vale Royal CCG</p>	
2.	<p>Notes of meeting held on 23 April 2018 and Matters Arising / Review of Actions The minutes from the previous meeting held on 23 April 2018 were confirmed as a correct record. Matters Arising <u>Mental Health and Wellbeing Transformation Plan Refresh</u> Helen Brackenbury reported that Emma Leigh from West Cheshire CCG will be leading on this work going forward. The Emotional Health and Wellbeing Board had met to reinvigorate the Transformation Group. It was noted that from a Vale Royal CCG perspective that Jackie Shaw has replaced Graham Dyson responsible for this piece of work. ACTION: Request Emma Leigh to bring progress report on the work of Priority one Emotional Health and Wellbeing at the next meeting of the Trust in October 2018.</p>	
3.	<p>PART 1: Future Direction of Children's Services – Anna Johnson</p> <ul style="list-style-type: none"> • Partners in Practice – Confirmation of Successful Bid Emma Taylor reported that CWaC has been successful in securing DfE funds as part of the Partners in Practice initiative. CWaC is one of a small group of Councils whose Children's Services have been selected to drive sector led improvement, with a particular focus on improving Social Work practice. <p>What this means is that the Council has some additional funding</p>	

	<p>over the next 2 years to be able to help other Councils, potentially in the West Midlands area who ‘Require Improvement’ to address areas of practice that could be causing them some concern. It also strengthens the position to develop ‘New Ways of Working’ alongside partners, as funding has also been secured for the areas innovation work, led by Anna Johnson.</p> <ul style="list-style-type: none"> Progress Update Anna reported that the Strategic Sub-group has met twice, meeting every 6 weeks. It has Terms of Reference, a Project Plan, Quality Assurance Framework and Risk Register. The two main challenges so far have been member attendance at the meetings and the development of a Performance Management Framework. The latter proving a challenge due to the depth and scale of the project, compounded by annual leave commitments from group members to progress this work. The deadline has been extended until 6 September. Partners in Practice will be evaluating the Project so it is important to gain momentum. <p>A Project Plan has been developed and is being implemented. Initial communications went out in June, work to define the Model needs to be completed by October; Commissioning and Procurement processes are planned for October through to January 2019. Training and Development will be on-going in 2019 alongside embedding the approach with Evaluation and Impact being assessed by a university commissioned by the DfE in 2020.</p> <ul style="list-style-type: none"> Developing the Model Focus – on Trauma Informed Practice and Adverse Child Experiences (ACE), Motivational Interviewing and Group Supervision. Actions – Mapping Exercise to understand which services are using Motivational Interviewing Skills and Trauma Informed Practice and where the gaps are in service provision; Internal Workforce Expertise and Research will be used in shaping the Model. Challenges and considerations – Group representation, depth and scale and external expertise Emma Taylor asked how all schools could be included with all their different governance set ups. It is important that all children’s workforces in CWaC sign up and that nothing new is developed in isolation in the interim. Anna explained that school representatives are on the Strategy and Sub-group and that Practice Champions will be identified to support the work. It was also proposed that a script on Trauma based Practice could be devised and used by many professionals across Children’s Services to take the message out to schools and other children’s workforces. ACTION: Consider writing and distributing a Trauma Based practice script Anna also pointed out that she would be attending the Women’s and Children’s Group with providers in attendance to hear the message. ACTION: Link this work into the work of the other Trust Sub- 	<p>Anna Johnson</p> <p>Anna Johnson</p>
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	<p>accompanied by tools on the LSCB website. There is agreement by the LSCB that the tools can be advertised on other websites to facilitate a change of culture and promote the use of tools.</p> <p>ACTION: Fay Quinlan asked for clarification with regard to the statement that ‘Not every Midwife has access to a CO monitor - as far as she was aware both Maternity Advisers do have access. Isabel Noonan to check with Gillian Cowan in Public Health</p> <p>Emma Taylor raised a concern about inconsistent performance with regard to Initial Health Assessments for children in care and reported that she would be raising the issue with the LSCB. Fay reported that the Service Specification for the commission of Initial Health Assessments is being refreshed at the moment and Emma advised that she speak to Sian McParland, Designated Nurse Looked after Children and Care Leavers.</p> <p>Emma raised a general concern with regard to social care figures and asked the Trust to consider what is being done early enough to prevent families from coming into social care intrusive services, citing the increasing number of families in the Winsford area requiring social care interventions. Helen Brackenbury suggested neglect is currently incident led and not a short term solution and there is a wider issue of preventing children coming into the intrusive part of intervention.</p> <p>ACTION: Emma Taylor to raise the increasing social care intervention trend at the LSCB.</p>	<p>Isabel Noonan</p> <p>Emma Taylor</p>
5.	<p>Updated Terms of Reference for approval The Executive had requested that information relating to what constitutes a Quorum be included in their Terms of Reference and the draft wording was presented to the Executive. Members asked for wording to be included requiring representation from LA, one Health agency and Police for the Executive to be Quorate.</p> <p>ACTION: Include required representation for the Executive to be Quorate in the Terms of Reference</p>	Isabel Noonan
6.	<p>Co-Production Strategy Mark Parkinson presented the draft Co-Production Strategy and Tool Kit produced by the Cheshire West and Chester Parent Carer Forum. It sets out good practice for professionals, parents, carers and young people to work together to identify, understand and develop how to meet the needs of children and young people and their families and carers. CCGs have already signed it off and the Trust Executive was asked to formally adopt the Strategy as a tool for all partners to use. The Executive adopted the Co-production Strategy and Tool Kit.</p> <p>ACTION: The logos on the front of the Co-Production Strategy should be the Children’s Trust and PCF logos.</p>	Isabel Noonan
7.	<p>Review of Commissioning Priorities Helen Brackenbury referred to the refreshed Terms of Reference of the Children’s Trust Executive which included the establishment of a Commissioning Sub-group to look at commissioning priorities pertinent to the Trust. In June 2018, Commissioners from the LA and the CCGs have</p>	

	<p>begun to map the current commissions and grant funding arrangements that are in place in each organisation to support more integrated and improved ways of working in the future and this was presented to the Executive.</p> <p>Fay Quinlan explained that a Joint Commissioning Framework setting out the vision across agencies is being developed to support the use of commissioning to help children and young people and their families improve their outcomes. Individual Agency Strategies will sit below the Framework. Mark Parkinson felt the description of all commissioning activities is a positive move but asked for more information on performance against expectations to determine if the commissioning is making a difference and whether the right services are being commissioned, evidenced by the JSNA.</p> <p>Helen Brackenbury suggested the Executive target a number of areas that would benefit from joint commissioning supported by a shared Performance Management Framework. SALT re-commissioning was cited as an example of a joint commissioning approach. Fay stated that there are many different ways of aligning services across agencies with Helen pointing out that the Framework would describe this, including what is excluded. To start this process the Executive agreed to target a number of areas that might benefit from joint commissioning supported by a shared Performance Management Framework.</p> <p>ACTION: For next meeting use Joint Commissioning Framework to identify up to five areas where might be able to take a joint approach to Commissioning, for consideration</p>	<p>Fay Quinlan, Sioban Simcock and Jo Vitta</p>
8.	<p>Items for next Health and Wellbeing Board</p> <ul style="list-style-type: none"> • Performance Management for New Ways of Working • Progress made against Children’s Trust Strategic Outcomes during 2017-18 and areas requiring further development. • Joint Commissioning Offer, including development of Joint Commissioning Framework 	
10.	<p>Date of next meeting:</p> <p>Date: Monday 15 October 2018 Time: 3.15pm to 5.15pm Venue: Palatine Room, Chester Town Hall</p>	

