

West Cheshire Children’s Trust Executive

**Action Note of meeting held on Monday 14th September 2015
(Palatine Room, Chester Town Hall)**

In attendance:

- Gerald Meehan – Strategic Director, Children and Families Service (Chair)
- Mark Parkinson – CWaC Head of Education
- Emma Taylor – CWaC Head of Children’s Social Care
- Councillor Nicole Meardon – Lead Member for Children and Families
- Councillor Margaret Parker – Shadow Cabinet Member for Children and Young People
- Alistair Jeffs – CWaC Head of Strategic Commissioning
- Paula Wedd – West Cheshire CCG, Director of Quality & Safeguarding
- Tracey Matthews – NHS Vale Royal CCG, Service Delivery Manager
- Dr Sue O’Dell – GP representative
- Ian Stead – Partnership Inspector, Police
- Sian Jones, LSCB Business Manager
- Sue Preston – The Children’s Society (Voluntary, Community and Faith Sector Hub rep)
- Tony Sharples – CWaC Public Health
- Lorraine Crane – CWaC Strategic Lead for Children’s Commissioning
- Cathy Walsh – West Cheshire CCG, Lead Commissioner Mental Health Dementia and Learning Disability
- Sonia Bassey – CWaC, Senior Manager Integrated Early Support
- Isabel Noonan – CWaC Policy Manager
- Sarah Blaylock – CWaC Policy Manager

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies The Chair welcomed all to the meeting and the following apologies were noted: <i>Pauline Ruth, Helen Brackenbury, Supt. Nigel Wenham, Alison Kelly and Gill Frame.</i></p>	
2.	<p>Notes of meeting held on 13th July 2015 and Matters Arising / Review of Actions The minutes from the previous meeting held on 13th July were confirmed subject to the following amendments and outstanding actions:</p> <p>Item 2 Participation Officer Verbal update by Mark Parkinson Item 3 on Agenda.</p> <p>Item 2 Children’s Trust Executive Membership Mapping of Health representation to Strategic Sub Groups has been undertaken. Options paper outstanding. Action: Options paper for future Health Partner membership on the Children’s Trust Executive to be presented to the Executive at the 16th November meeting.</p> <p>Item 2 Autism Pathway Action completed – Autism Pathway circulated to Executive Members</p> <p>Item 2 Capture data for CWaC for the number of Police Protection Orders</p>	Tracey Matthews / Paula Wedd



	<p>Still outstanding. Action: E Mail request to be sent to Supt. Nigel Wenham</p> <p>Item 3 Participation Strategy refresh Nearing completion. Action: To be distributed to Executive Members for virtual approval/sign up once draft completed</p> <p>Item 3 Update on Children and Young People’s Plan Refresh and feedback on consultation Completed - Youth Senate response sent to Emotional Health and Wellbeing Partnership Board</p> <p>Item 6 Monitoring Progress against Strategic Outcomes SEND Strategy Group progress report on Agenda – Item 6</p> <p>Item 7 Commissioning Update: Missing from Home/Child Exploitation Report Drift with CSE Communication/Media Plan Nigel Wenham responded that delays have been caused by reorganisation within Police. Now looking at way to take forward.</p> <p>Item 8 Local Safeguarding Children’s Board – Challenge Rapid Response – picked up at last CDOP meeting and it has been suggested that CDOP undertake a review of the current arrangements and make recommendations/options for commissioners to consider to be incorporated into CDOP 2015/16 Action Plan.</p> <p>Item 10 SEND Framework On Agenda – Item 7</p>	<p>Isabel Noonan /Sarah Blaylock</p> <p>Isabel Noonan /Sarah Blaylock</p>
<p>3.</p>	<p>Participation update Mark Parkinson provided a verbal update to the group. At this point in time two options are being considered: Commission a provider through the Framework and request has gone out and a preferred bidder identified; or Explore a shared arrangement with a member of staff from Halton.</p> <p>Whichever option is chosen the service will be more limited than in the past and will have to focus on the needs of the Council, with partner requests being scoped and costed ad hoc. The intention is to have support in place by October half term when the Youth Senate is due to meet.</p>	
<p>4.</p>	<p>Governance issues of Children in Care Sub Group/Strategy Group Sian Jones, LSCB Business Manager had produced a discussion paper with regard to the future governance arrangements for the Children in Care and Care Leavers Sub Group which currently sits under the LSCB. As the sub group has been tasked to lead on the Strategic Outcome for Children in Care and Care Leavers within the Children and Young People’s Plan the current terms of reference do not reflect this.</p> <p>The Executive was asked to make a decision against the 2 options put forward.</p> <p>Option 1 – The Sub group to remain under the LSCB governance</p>	

	<p>structure but to have its terms of reference updated. This option would have the potential to blur the lines of accountability and autonomy should the 2 Boards adopt a joint approach.</p> <p>Option 2 – That the Children’s Trust assume ownership of the Sub group. This option would mean that the LSCB would no longer provide administrative support for the Sub group.</p> <p>Option 2 Approved</p> <p>Action: Sian Jones agreed that the LSCB would continue to support the sub group during the transition period.</p>	<p>Sian Jones</p>
<p>5.</p>	<p>Voice of Children and Young People – Examples/evidence against Strategic Outcomes</p> <ul style="list-style-type: none"> • West Cheshire CCG <p>Paula Wedd presented a paper on the work undertaken by Health with children and young people against the Children and Young People’s Plan Strategic Outcomes. The learning from doing this exercise from the West Cheshire CCG perspective is that writing a report from a single service perspective felt outdated and there is a need to look at a collective position around engagement. Mark Parkinson pointed out that the aim of this standard item on the agenda is to gather examples of evidence in a structured way; this may highlight duplication which can be provided in a joined up way in the future. Alistair Jeffs pointed out that engagement events on commissioned services should be done on partnership basis in the future.</p> <p>Cathy Walsh explained that there is an opportunity to demonstrate partnership engagement when developing the new children and young people’s mental health and well-being transformation plan as this is a requirement of the funding.</p> <p>Agreed – In future to take on a Thematic Approach to gathering evidence through strategic groups where there is multi-agency representation.</p> <p>Action: Emotional Health and Wellbeing to provide evidence at the November meeting</p>	<p>Cathy Walsh / John Bucknall</p>
<p>6.</p>	<p>Progress against Strategic Outcomes</p> <ul style="list-style-type: none"> • Strategic Outcome 3 – The needs of children and young people with Special Educational Needs and Disability are met (SEND) – Progress Report from SEND Strategy Group <p>Strategic Outcome 3 is co-ordinated through the SEND Strategy Group which has existed since 2013. It has multi-agency representation and there is good attendance at meetings ensuring that there is a strong partnership approach. Mark Parkinson highlighted for the group key areas of work including;</p> <p>-The Local Offer- The information site has been live since September 2014 and continues to be refined. The site includes information for parents, carers and young people on SEND but also wider information to ensure that we have a more inclusive approach including the Family</p>	

	<p>Information Service. Children and young people have been involved in the development of the site to ensure it is user friendly. Action: Partners encouraged to look at the Local Offer website and to feedback comments or additions via e-mail to Angela Steadman. http://www.westcheshirelocaloffer.co.uk/kb5/cheshirewestandchester/directory/home.page E mail: Angela.steadman@cheshirewestandchester.gov.uk -Short Breaks -Personal budgets – direct payments have been part of the Social Care Model for some time but now also apply to SEND as part of the personalisation process of the SEND reforms. One possible issue of personal budgets is that largely the funding goes to schools and thus there may be an impact on school funding. -Education Health and Care Plans (EHCs) – currently in the process of transferring from the Statement process to EHCs. There has been early positive feedback with a particular success being the role of the Medical/Dedicated Clinical Officer. -Workforce Development – It is essential that there is a skilled workforce that is able to meet the needs of children and young people with SEN and those that are disabled. Schools are a particular focus.</p> <p>Emma Taylor asked for comparative data on numbers of EHCs/Statements compared to our statistical neighbours. Mark Parkinson explained that the number is higher than our statistical neighbours and can be explained partly as a cultural issue with a challenge to mainstream schools to meet the needs of children earlier.</p> <p>ACTION: Brief Health and Wellbeing Board and LSCB on progress against Children and Young People’s Plan Strategic Outcomes</p>	<p>All</p> <p>Sarah Blaylock Isabel Noonan</p>
7.	<p>SEND Framework Update The DfE has commissioned Ofsted to develop a Framework for the inspection of SEND following the implementation of the new reforms. Inspection of two pilot authorities has taken place and full inspections of performance of services for children and young people in local areas will commence in January 2016. Action: Mark Parkinson to present Framework when published</p> <p>Query from Ian Stead re: Disability Hate Crime information. HMI had stated that they thought it was under reported. Mark Parkinson responded that he was not aware of this. Action: Mark advised Ian to e mail him further information and Angela Steadman could meet and discuss information, advice and guidance with regard to Disability Hate Crime that could be included in the Local Offer Alistair Jeffs also pointed out that links should be made with the Hate Crime Strategy that Rob Butler from the Council is responsible for.</p> <p>ACTION: Include update on SEND Ofsted process in brief to Health and Wellbeing Board</p>	<p>Mark Parkinson</p> <p>Ian Stead</p> <p>Sarah Blaylock Isabel Noonan</p>
8.	<p>Expanded Troubled Families Outcomes Plan 2015-2020 Sonia Bassegy reported that the Expanded Troubled Families Programme has been in place since April 2015 following partner consultation and</p>	

	<p>endorsement from the Public Services Board. There is a focus on under 5s in this part of the Programme, stronger links with Social Care and stronger focus on Health and Domestic Abuse. Data and information sharing is key to the success of the programme and flexible working with partners around the use of data/intelligence is being explored.</p> <p>1,730 families have to be identified over a 5 year period.</p>	
9.	<p>Transformation Plan for Emotional Health and Wellbeing Cathy Walsh reported that additional funding is available from NHS England to CCGs to support the delivery of the children and young people's mental health and well-being transformation plan. West Cheshire and Vale Royal CCGs will be submitting their Plans on 16 October 2015. Funding is dependent on the development and assurance of plans.</p> <p>Funding is included for community eating disorder services; working on a footprint of 500,000 across pan Cheshire and Wirral.</p> <p>The Executive noted the requirement for the Plan to be signed by a representative of the Health and Wellbeing Board prior to submission and that Gerald Meehan would do this.</p> <p>ACTION: Raise at LSCB – Sian and Cathy to arrange</p> <p>ACTION: Raise at Health and Wellbeing Board</p> <p>ACTION: When Plan available Cathy to send to Sarah/Isabel for distribution to members of the Executive</p>	<p>Cathy Walsh</p> <p>Cathy Walsh Sarah/Isabel</p>
10.	<p>Commissioning Updates: SEND Commissioning Action Plan Report Lorraine Crane stated that unfortunately Sam Murtagh was unavailable to attend this meeting to present the report circulated with the agenda. Action: SEND Commissioning Action Plan to be presented at the November meeting Alistair Jeffs commented that some key messages are emerging around joint commissioning and reviews of Child Development Service and Speech and Language Therapy Commissioned Services.</p> <p>Issue raised re: 5.2 of report – Public Health funding for Short breaks commissioned services. Action: Alistair Jeffs to follow up with Fiona Reynolds</p>	<p>Sam Murtagh</p> <p>Alistair Jeffs</p>
11.	<p>Local Safeguarding Board – Challenge Sian Jones raised the Serious Case Review Action Plan regarding Child A, asking members to note Children's Trust actions at 2b, 2c and 6a. Zara Woodcock from Integrated Early Support Service is working on the actions. ACTION: Item on next Children's Trust Executive and Zara invited to speak to the item.</p>	
12.	<p>Any Other Business Sue Preston had a request from Pauline Ruth to let Members know that a large bid to the Lottery Fund had been submitted for LIFT</p>	

13.	Date of next meeting Monday 16th November 2015, 3.15 – 5.15 pm, Chester Town Hall (Palatine Room)	
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