

## West Cheshire Children's Trust Executive

**Action Note of meeting held on Monday 8<sup>th</sup> September 2014  
(Palatine Room, Chester Town Hall)**

### In attendance:

Ali Stathers-Tracey – CWaC Head of Integrated Early Support (in the Chair)  
 Alison Amesbury – CWaC Senior Manager Strategic Housing  
 Sarah Blaylock – CWaC Policy Manager  
 Lyn Brown – CWaC Partnerships Officer (in support)  
 Gill Frame – Local Safeguarding Children's Board (LSCB) Chairman  
 Alistair Jeffs – CWaC Head of Strategic Commissioning  
 Alison Kelly – Countess of Chester Hospital NHS Trust  
 Helen McCairn – West Cheshire CCG  
 Tracey Matthews – Vale Royal CCG  
 Mark Parkinson – CWaC Head of Achievement & Wellbeing  
 Pauline Ruth – VCFS Hub  
 Paula St Aubyn – CWaC Interim Head of Children & Families  
 Supt. Paul Williams – Cheshire Police

### Visitors:


Noah Aldous – Member of the Youth Parliament  
 Alias Buchanan – Member of the Youth Parliament  
 Ron Davies – CWaC Participation and Inclusion Officer  
 Cllr Brenda Dowding – Health & Wellbeing Board Chairman  
 Cllr Jill Houlbrook – Safeguarding Scrutiny Committee Chairman  
 Terry Upton – CWaC Housing Solutions Manager

Item No	Minute/Action	Who
1.	<p><b>Welcome, introductions and apologies</b>                      The Chair welcomed all to the meeting and the following apologies were noted: <i>Cllr David Armstrong, Lorraine Crane, Nick Evans, Judith Griffith, Lynn Keenaghan, Gerald Meehan, Sue O'Dell and Cllr Mark Stocks.</i></p>	
2.	<p><b>Notes of meeting held on 14<sup>th</sup> July / Review of Actions</b>                      The minutes from the previous meeting held on 14<sup>th</sup> July were confirmed as a correct record with the following actions updated or still outstanding:</p> <ul style="list-style-type: none"> <li>➤ <b>Officer changes</b>  <u>Update:</u> The Chair welcomed Paula St Aubyn as Interim Head of Safeguarding. It was noted that Emma Taylor (Wirral BC) will take up the role permanently on 1<sup>st</sup> Dec.</li> <li>➤ <b>Discussions around appropriate ways to engage young people in the Children's Trust (b/f from 19/05/14)</b>  <u>Update:</u> MYPs were in attendance today and, moving forward, MYP attendance would be welcomed and would be in conjunction with agenda items and their availability.</li> <li>➤ <b>Draft Domestic Abuse Strategy (b/f from 19/05/14)</b>  <u>Update:</u> Strategy will shortly be widely available as part of a 12 week consultation – to be circulated to CT Exec when available.</li> </ul>	



	<p><b>ACTION:</b> <i>Final draft DA Strategy to be circulated to CT Exec as part of 3 month consultation.</i></p> <p>➤ <b>New Performance Framework approach</b> (b/f from 19/05/14)  <u>Update:</u> Ali S-T to commission the University of Chester to undertake a piece of work around reviewing the performance framework for the CT Exec. This action remains outstanding.</p> <p><b>ACTION:</b> <i>Ali S-T to progress discussions with Chester University (and to ensure request for LSCB data sets are included in any new performance framework work undertaken for consistency).</i></p> <p>➤ <b>Domestic Abuse Sub Groups</b> (b/f from 08/09/14)  The confusion over the number of DA groups, their remit, reporting arrangements and accountability was discussed. It was suggested that clarification be sought (via Gavin Butler, Safeguarding Manager).</p> <p><b>ACTION:</b> <i>Terms of Ref of the DA Management Group be sought via Gavin Butler to clarify remit, governance, accountability and reporting arrangements.</i></p> <p><b>ACTION:</b> <i>Suggest Gavin meet with Zara Woodcock, Lorraine Crane, Fay Quinlan and Tracey Matthews to look at future shared contracts and shared commissioning investment.</i></p>	<p>Lyn Brown</p> <p>Ali S-T / Gill Frame</p> <p>Lyn Brown</p> <p>GB/ZW/LC/CM/ FQ/ TM</p>
<p>3.</p>	<p><b>New Joint Inspection Framework – Consultation</b></p> <p>At the last meeting, attention was drawn to a new targeted programme of “integrated” inspections which will come into effect from April 2015. A 12-week consultation will close on 12<sup>th</sup> Sept. and there was a request for copies of any organisational or partnership responses to be shared.</p> <p><b>ACTION:</b> <i>Responses to the consultation to be shared with the CT Exec, via Lyn Brown.</i></p>	<p>ALL TO NOTE</p>
<p>4.</p>	<p><b>Draft Joint Commissioning Framework: Final draft document</b></p> <p>Alistair Jeffs presented a final draft Joint Commissioning Framework document for sign off, following the incorporation of all comments received to date. The document received “in principle” support, subject to one or two further refinements. It was noted that the draft document would be received by the governing boards of West Cheshire CCG in Sept. and Vale Royal CCG in Oct.</p> <p><b>ACTION:</b> <i>Minor refinements be made before document is circulated to CT Exec and made available on the website.</i></p> <p>In addition to the Framework, it was noted a more detailed document was being developed containing action plans around commissioned services.</p> <p><b>ACTION:</b> <i>Detailed action plan document be brought to the next CT Exec. on 17<sup>th</sup> Nov.</i></p>	<p>Lyn Brown</p> <p>Lorraine Crane / Alistair Jeffs</p>



<p>5.</p>	<p><b>Better Care Fund</b></p> <p>Alistair Jeffs outlined the Better Care Fund, announced by Govt. in 2013 to support transformation and integration of health and social care services to ensure local people receive better care. BCF will create pooled budgets from April 2015 between the local authority and health and social care services. Following submission and approval of early initial plans to NHS England in April 2014, changes in July to the requirements and templates have resulted in a request for re-submissions by 19<sup>th</sup> Sept. The Health &amp; Wellbeing Board will receive a report and our re-submission document on 17<sup>th</sup> Sept. for approval prior to submission. A link to the report, submission documents and powerpoint presentation is below - regular updates will be provided as appropriate.</p> <p><a href="#">Link to Health &amp; Wellbeing report (item 5)</a></p>  <p>Better Care Fund HWBB Slides 16_09_1</p>	
<p>6.</p>	<p><b>Integrated Early Support</b></p> <p>Ali Stathers-Tracey presented the latest (3<sup>rd</sup> quarter) benefits realisation report for IES and highlighted the main key findings. Services were being realigned to focus on prevention and early intervention and co-location was reaping rewards with less duplication and better joining up. The appointment of a new communications officer (starting in Oct) would kick-start a programme of innovative engagement activity moving forward.</p> <p>Some queries around data were clarified and it was noted that the University of Chester would be providing independent analysis. Regarding those families not engaging, Ali assured partners that all avenues were being explored to encourage engagement, recognising that there will always be families who won't engage.</p> <p>The Prince of Wales and Duchess of Cornwall's visit to Lache IES Centre on 12<sup>th</sup> Sept was highlighted where they will see first hand the impact IES has had on a community with its share of social disadvantage.</p>	
<p>7.</p>	<p><b>Transformation Challenge Fund – bid document</b></p> <p>Ali Stathers-Tracey reported on one of three sub-regional bid applications to the Transformation Challenge Fund entitled “<i>Tackling Complex Dependency in Cheshire &amp; Warrington</i>”. The lead organisation for the bid was Warrington Borough Council and the initial expression of interest had reached the second stage. The bid was seeking to redesign services around “complex dependency” by tackling the root causes of crisis in families and individuals with complex needs, leading to better outcomes and reduced costs.</p> <p>Timescales were tight and further work to refine the bid to the second stage was currently underway in time for the deadline of mid-Oct. An update on progress would be provided at the next meeting.</p> <p><b>ACTION:</b>      <b>Update on the bid to be received at the next CT Exec meeting in Nov.</b></p>	<p>Lyn Brown/ Ali S-T</p>





<p>9.</p>	<p><b>Performance Framework Updates</b></p> <p>Performance updates were given by exception, focusing on those targets and priorities in red and the following key points were noted:</p> <p><u>Narrowing the Gap:</u> The next update would be at the Nov. CT Exec. meeting as the latest figures would be available in Oct.</p> <p><u>Child Health Strategy Group:</u> The Public Health section in particular was showing red and the narrative needed updating, particularly in relation to breast feeding rates and alcohol and substance misuse. Statistics seemed to date back to 2010/11 and updates were requested if available.</p> <p><b>ACTION: Updates on statistics to be provided if available.</b></p> <p>It was noted there was no single Health Strategy Group across West Cheshire and this section was now mixed up with contributions from VR CCG, West Cheshire CCG and the CWaC Public Health team – the names were potentially not accurate either. It was suggested that health colleagues meet to identify what key performance targets are required for this section across the patch and relate it to areas of health inequalities and priorities agreed through the Children’s Plan.</p> <p><b>ACTION: Health commissioner colleagues to meet to reframe this section of the performance report in the interim prior to any work carried out by the University of Chester.</b></p> <p><u>SEND Partnership Board:</u> It was noted that further work was required around developing and implementing our strategy for Personal Budgets – until we have a clear policy this was more a position statement of our best intentions.</p>	<p>Lynn Keenaghan</p> <p>Tracey Matthews/ Fay Quinlan / Lynn Keenaghan</p>
<p>10.</p>	<p><b>Local Safeguarding Children’s Board – Challenge</b></p> <p>This standing agenda item will ensure the LSCB and Children’s Trust Exec. continue to link up on areas of mutual interest.</p> <p>Gill Frame reminded the Exec that the LSCB would provide a six month update on an audit of children who sexually harm at the next meeting.</p> <p><b>ACTION: Six month update on audit of children who sexually harm to be received at the next meeting in November.</b></p> <p>Gill made reference to the next agenda item on the Homelessness Review and highlighted a challenge to link this with the child sexual exploitation agenda.</p> <p>Gill also raised the issue of lack of suitable facilities in Chester for child protection conferences. Alternatives to the Forum are being sought as currently those in Chester have to travel to Ellesmere Port.</p> <p><b>ACTION: Any partners who may have or know of appropriate spaces for case conferences</b></p>	<p>Gill Frame</p>





	<p>changing experience it was to become an MYP and how young people's opinions matter as they will be living with the consequences of decisions taken now. As a motivated and engaged group, MYPs were being increasingly asked to participate in a plethora of partner meetings, events and consultations and the financial implications of this were raised. It was suggested that a partner funding pot could be created or some notion of consultancy fee or re-charge for services provided.</p> <p><b>ACTION: Ron Davies to produce a report for the Nov. CT Exec. outlining proposals for financial partner contributions for MYP participation.</b></p> <p>Mention was made of the next meeting of the West Cheshire Young People's Senate scheduled for Friday 31<sup>st</sup> October at the Police HQ in Winsford. If any members of the CT Exec would like to come and spend time with the group, please contact Ron Davies to arrange a short slot.</p> <p><b>ACTION: Any CT Exec. members wishing to take part in the Young People's Senate should contact Ron Davies</b>  <a href="mailto:ronald.davies@cheshirewestandchester.gov.uk">ronald.davies@cheshirewestandchester.gov.uk</a></p>	<p>Ron Davies</p> <p>ALL TO NOTE</p>
13.	<p><b>Date of next meeting</b>                  ⇒ <b>Monday 17<sup>th</sup> November, 3.00 – 5.00pm, Chester Town Hall (Palatine Room)</b></p>	<p>ALL TO NOTE</p>
14.	<p><b>Proposed calendar of dates for 2015</b></p> <p>19<sup>th</sup> Jan; 16<sup>th</sup> March; 18<sup>th</sup> May; 13<sup>th</sup> July; 14<sup>th</sup> Sept; 16<sup>th</sup> Nov</p> <p>All meetings 3.00 – 5.00pm, venues to be confirmed. Electronic calendar invites to be issued.</p>	<p>ALL TO NOTE</p>

Lyn Brown  
Sept-14

