



Item 2

West Cheshire
Children's Trust

West Cheshire Children's Trust Executive
Minutes of meeting held on Monday 22 February 2021

In attendance:

Bob Cernik – Councillor, CW&C, Chair
 Emma Taylor – Director, Children's Services, CW&C
 David McNaught – Director Education and Inclusion, CW&C
 Helen Brackenbury – Director, Early Help and Commissioning, CW&C
 Razia Daniels – Councillor, CW&C
 Gill Frame – Safeguarding Children Partnership
 Fay Quinlan – Commissioning and Partnerships, Cheshire CCG
 Matthew Adam - Commissioning and Partnerships, Cheshire CCG
 Gareth Wrigley – Cheshire Police
 Hayley Doyle – Commissioning Manager, Children's Services
 Ceriann Tunnah – Public Health, CW&C
 Rob Pullen – CWAPH
 David Curry – CWASH
 David Charlton - Cheshire Education Improvement Board
 Anna Johnson - Innovation and Practice Development Lead, Children's Services, CW&C
 Samantha Horton-Leigh – Programme Lead, Our Way of Working
 Emma Walker – Manager, Live Well Cheshire
 Sarah Blaylock – Policy Manager, CW&C
 Isabel Noonan – Policy Manager, CW&C

Item No	Minute/Action	Who
1.	<p>Welcome, introductions and apologies Councillor Bob Cernik, Cabinet Member for Children and Families welcomed all to the meeting. Apologies were noted: Ian Ashworth – Director of Public Health, Richard Rees, Police, Tracey Cole, CCCG, Jamaila Tausif, CCCG, Mike McCann, CWASSH</p>	
2.	<p>Notes of meeting held on 6 October 2020 and Matters Arising / Review of Actions The minutes from the previous meeting held on 6 October 2020 were confirmed as a correct record. Matters Arising <u>Page 1, Notes of meeting held on 13 July 2020 and Matters Arising/Review of Actions</u></p> <p>ACTION: Look to run Covid-19 Recovery Programme with GPs Jamaila reported in July 2020 that Primary Care has a plan for programmes and recovery pertaining to Primary Care which link closely to Our Ways of Working. Update on progress, 22 February 2021: Fay Quinlan reported that</p>	





<p>Phase 3 Recovery Plans have been drawn up which includes further training for GPs Action: Fay to arrange a written update by e-mail.</p> <p>Action from 26 October: Jamaila to produce a summary of the Plan for Executive members relating to services for children. Update on progress, 22 February 2021: Fay Quinlan reported that this is planned to be produced in partnership with CWP once NHS data has been finalised. Action: Cllr Cernik asked for a timescale for reporting to be drawn up.</p>	<p>Fay Quinlan</p> <p>Fay Quinlan</p>
<p><u>Page 2, Notes of meeting held on 13 July 2020 and Matters Arising/Review of Actions</u> Action: Hayley Doyle to follow up with Young Carers Provider about linking up with Substance Misuse and Mental Health Services. Update on progress, 22 February 2021: Hayley Doyle reported that there are pathways into the services and triage discussions before referring onto other services as necessary. Further work to strengthen referral pathways is being undertaken by commissioning colleagues. Helen Brackenbury reported that the Westminster Drug Project sits with the Front Door and does facilitate referral into services. This has funding for a further 12 months.</p> <p><u>Notes of meeting held on 13 July 2020 – Timeline for action for improving mental health support for children</u> Waiting times and triage for CAMHS services and roll out of Mental Health Support Teams across the borough. ACTION: Bob Cernik, Chair requested timeline for progress reports to Executive.</p>	<p>Fay Quinlan</p> <p>CCCG</p>
<p><u>Page 4 Part 2 Item 4 – Update on progress of Children and Young People's Plan and Next Steps</u> Action: David McNaught agreed to follow up with headteachers how best to represent the BAME community in strategies and work of Trust. Update on progress, 22 February 2021: David McNaught stated that there was no further up-date at the current time but would raise the issue at the next School Association meetings.</p>	<p>David McNaught</p>
<p><u>Page 4 Part 2 Item 5 – Obesity Pathway</u> The Pathway is out for consultation although the Trust had not received a copy. Action: Cerrian Tunnah to circulate the consultation. Update on progress, 22 February 2021: Cerriann Tunnah reported that the mapping exercise still required further work to form it into an Obesity Pathway which will then be consulted upon before being finalised. A</p>	<p>David McNaught</p>





	<p>Training Pathway will sit alongside. The Pathway will be presented to Safeguarding Children's Board for final feedback before sign-off by the Children's Trust Executive.</p> <p>Action: Continue to monitor and present update on progress of Obesity Pathway to Children's Trust Executive. Timeline to be drawn up for progress reporting.</p> <p><u>Page 6, Part 2 Item 8 – Safeguarding Children Partnership Challenge – Learning from SCR Child E</u></p> <p>Action: Schools Self-Harm Pathway to be led by Emotional Health and Wellbeing Board</p> <p>Update on progress, 22 February 2021: Fay Quinlan reported that Melanie Brown from the CCG is working on the Self-Harm Pathway with the item on the agenda to receive the finalised launched Pathway.</p>	<p>Ceriann Tunnah</p>
<p>3.</p>	<p>PART 1: Our Way of Working</p> <p>Anna Johnson and Samantha Horton-Leigh updated the Executive with a Presentation covering the following areas:</p> <p><u>Governance</u> – updated to include School Associations and Safeguarding Children's Partnership.</p> <p>Programme timetable</p> <p><u>Risk and Issues</u> – Sustainability – DFE has confirmed existing funding can be carried forward to October 2021. A successful bid with the Community Safety Partnership focussed on 3 priority areas.</p> <p><u>Performance Management Framework</u> – numbers of staff trained and in which areas to understand fit with organisational strategies.</p> <p><u>Culture Change Strategy</u> – Information collated to demonstrate current status with gaps analysis and plan.</p> <p><u>Website Hits</u> – Following a dip in hits in December, Website hits have picked up in January 2021 with the refresh of the Recovery Strategy.</p> <p><u>Training and Development</u> – 1,241 delegates covering the multi-agency workforce.</p> <p><u>Operational Delivery</u> – focused on Multi-Agency Group Supervision and Learning Conversations. 31 Frameworks delivered between October - December 2020. Average age group remains the 11 -15 age bracket and this has informed thinking about future training and development programme. Seen an increase in the complexity of trauma within all the Frameworks.</p> <p><u>Key findings</u> – Complexity of Frameworks, increased number of requests, partners are struggling to gain consent for TAF and no multi agency planning for the child. TAF Advisor support is in place; TAF lead partner role emerging as 'case manager', managing TAFs with complex needs without organisational investment/ formalised TAF supervision and support for Mental Health and Safeguarding.</p> <p><u>Embedding OWOW</u></p> <p><u>Covid19 Recovery</u> –i-learn module being launched. Impact on Workforce and impact of long Covid. Family conflict due to pressures. Recovery guide being updated to reflect current issues.</p>	





Item 2

West Cheshire Children's Trust

	<p><u>Social Finance Work</u> – 21 schools across Primary, Secondary and Special have taken part in the analysis. Independent Evaluation is underway.</p> <p>Action: Presentation slides to be circulated with the minutes.</p> <p>Gill Frame asked if the Framework was using the escalation policy? Anna explained that there is some reluctance to use it but it is being encouraged. Gill offered to support this.</p> <p>Emma Taylor explained the latest developments to ensure sustainability of the OWOW Programme.</p> <ul style="list-style-type: none"> • DfE funded: March 2021 • Extension current funding: 16th October 2021 • Community Safety Partnership: successful bid February 2021- March 2022 • Future funding arrangements – Emma Taylor thanked Police (Community Safety Partnership) and CCG for their confirmed contributions and was still in discussion with Fire and Rescue and Schools for further contributions. <p>Action: Gareth Wrigley to check if Richard Rees has made a bid to the constabulary budget and Emma Taylor to discuss contribution with School Associations.</p>	<p>Isabel Noonan</p> <p>Gareth Wrigley Emma Taylor</p>
<p>PART 2 – Business and Development</p>		
<p>4.</p>	<p>Progress Updates on Trust Strategy Groups</p> <p>Sarah Blaylock explained that the Children and Young People's Plan 2020-24 had been approved by the Health and Wellbeing Board on 15 July and uploaded onto the Children's Trust website. The five Strategic Outcomes set out in the Plan each have a Strategy Group and progress against actions for Quarter 3 of the 2020-21 Action Plans had been summarised in a report.</p> <p><u>Emotional Health and Wellbeing</u> – Matthew Adam explained that the co-ordinated provision for children's mental health is on-going with the telephone service altered to an all-age crisis service as well as the 111 service.</p> <p>The 'My Happy Mind' programme is in its second year in 24 primary schools and steps are being taken to look to extend this to more CW&C schools.</p> <p>The Local Transformation Plan (LTP) will not be refreshed this year and when it is it will be on a Cheshire and Merseyside footprint. A summary of progress will be produced for this year in the absence of a refresh.</p> <p>There has been a successful bid for Triple P Parenting programme with a Steering Group set up to deliver across the whole of Cheshire from March 2021.</p> <p>Helen Brackenbury sought assurance that more of the work on Emotional Health and Wellbeing should be a partnership approach through the Strategy Group rather than work co-ordinated by the CCG. Matthew acknowledged that more work needed to be done to achieve an</p>	





	<p>overarching partnership strategy for children's mental health in CW&C. A new Chair of the Strategy Group is being sought through the CCG. A Spotlight Report on Emotional Health and Wellbeing for children was requested for the next meeting of the Executive.</p> <p>Action: A spotlight Report on Emotional Health and Wellbeing for children to be presented to the next meeting of the Executive.</p> <p><u>SEND</u> – David McNaught reported that the High Need Review is embedded in the SEND Action Plan and is making progress. Two Challenge Sessions around SEND have been held which have proved very positive in outcomes and next steps. The pressure on the High Needs Block dominates SEND with a workstream looking at developing in borough provision that is inclusive across the borough. Some projects are developing around outreach work and satellite provision. Another area of high volume is EHC Plans – hopefully the Digital Hub will help to ease the pressure as this develops as well as increased the number of EHCP writers.</p> <p><u>Early Years and School Readiness</u> – David McNaught reported that it had been a challenging term as Early Years provision had remained open to face to face provision during the current lock down. The response had been very positive with a focus on school readiness and the impact of Covid on emotional health and wellbeing. Councillor Daniels asked about the additional support being made available to help with missed education. David explained that the Government is providing funding for a catch-up programme with schools being best placed to target the funding where it can have most impact. David Charlton praised schools and school leaders for the advancement and quality of remote learning during this current lock down.</p> <p><u>Early Help and Prevention</u> – Helen Brackenbury explained that the Early Help and Prevention Strategic Outcome is about commitment from across the whole partnership with the challenges that such a wide scope brings. A good collaborative approach to make progress is emerging.</p> <p><u>Children in Care and Care Leavers</u> – Emma Taylor explained that she had produced a report for this section and would make it available to be distributed with the minutes. There has been a strong focus of good quality care and the impact on stable placements. Achieving potential is another focus with the Virtual School being a key member of the Strategy Group. Transition, particularly accommodation for care leavers has remained a challenge during lock down.</p> <p>Action: Children in Care and Care Leavers Report distributed with Minutes</p>	<p>CCG representative</p> <p>Emma Taylor</p>
<p>5.</p>	<p>Partnership Bid for Key Workers to Support the Transforming Care Programme</p> <p>Helen Brackenbury reported that the Local Authority has been approached by the CCG to support an expression of interest for the Key Worker Adopter Programme funded by NHS England. Two key workers and a 0.5 Strategy Manager would be employed to support the Learning Disabilities and Autism Programme to prevent young people reaching crisis point and</p>	





	entering Tier 4 beds. The bid has been submitted and an outcome is expected shortly.	
6.	<p>Live Well Cheshire Website – Perceived Gaps Report 2019-20 Emma Walker presented the Live Well Cheshire West Perceived Gaps Report for 2019-20 explaining that it is a requirement of the SEND Code of Practice to collate any perceived gaps in services.</p> <p>Live Well Cheshire West provides opportunities for people to share their views on any gaps in services. The Report details what stakeholders think about the quality of existing provision and any perceived gaps there may be in delivery. The feedback will be used by Commissioners to review existing services and future delivery.</p> <p>The Executive expressed its appreciation of the Website and the Report which would now be published.</p>	
7.	<p>Safeguarding Children Partnership - Challenge 7i) Learning from Family X in relation to obesity and associated pathways. Gill Frame referred to the statement sent to the Executive regarding recommendations from learning from a Serious Care Review Family in relation to obesity and associated pathways. The recommendation was as follows: There should be a local Childhood Obesity Strategy which ensures that there is a whole system approach to childhood obesity and neglect is strengthened; and The SCP should review policy in relation to childhood obesity to ensure there is sufficient focus on the potential for this to be a safeguarding issue linked to neglect.</p> <p>7ii) Commissioning arrangements for Children who are Exploited Helen Brackenbury reported that the current arrangements will likely be extended to September whilst a longer-term Commission is secured.</p> <p>7iii) Self-Harm pathway – Pathway for sharing information when a child has attended hospital following an episode of self-harm. Gill Frame presented a Pathway for sharing information when a child has attended hospital following an episode of self-harm. The Pathway includes notifying schools of incidences, recognising that schools play a significant role in supporting young people. Initial feedback to the Pathway has been positive although feedback from schools is still awaited.</p> <p>Hayley Doyle expressed surprise that no referrals had been received from A&E that included substance misuse and asked if this was included in the Pathway. Gill Frame agreed to feed this back and respond. Action: Gill Frame to check if referrals from A&E for substance misuse are included in the Self-Harm Pathway.</p> <p>Fay Quinlan and Helen Brackenbury referred to a Substance Misuse</p>	Gill Frame





	Referral Tool with associated training and agreed to check if this is still being used. Action: Check the status of the Substance Misuse Referral Tool	Helen Brackenbury/ Fay Quinlan
	7iv) SCP Annual Report – presented for information.	
8.	Any Other Business Councillor Cernik thanked Emma Taylor for all her hard work and dedication in supporting children's services in CW&C over these past years. Emma is leaving the Council to take up a position as Chief Executive of Sandwell's Children's Trust.	
9.	Date of next meeting: Date: Monday 26 April 2021 Time: 3.00pm to 5.00pm Venue: MS Teams	

Summary of Actions

Date of Meeting	Action required	Progress against Action with completion date	Lead
13 July 2020 22 February 2021	Look to run Covid-19 Recovery Programme with GPs Fay to arrange a written update by e-mail.	Update on progress, 22 February 2021: Fay Quinlan reported that Phase 3 Recovery Plans have been drawn up which includes further training for GPs	Fay Quinlan
26 October 22 February 2021	Jamaila to produce a summary of the Plan for Executive members relating to services for children. Cllr Cernik asked for a timescale for reporting to be drawn up.	Update on progress, 22 February 2021: Fay Quinlan reported that this is planned to be produced in partnership with CWP once NHS data has been finalised.	Fay Quinlan
13 July 2020	Hayley Doyle to follow up with Young Carers Provider about linking up with Substance Misuse and Mental Health Services.	Update on progress, 22 February 2021: Hayley Doyle reported that there are pathways into the services and triage discussions before referring onto other services as necessary. Further work to strengthen referral pathways	Hayley Doyle





Date of Meeting	Action required	Progress against Action with completion date	Lead
		is being undertaken by commissioning colleagues. Helen Brackenbury reported that the Westminster Drug Project sits with the Front Door and does facilitate referral into services. This has funding for a further 12 months.	
13 July 2020 22 February 2021	Waiting times and triage for CAMHS services and roll out of Mental Health Support Teams across the borough. Bob Cernik, Chair requested timeline for progress reports to Executive.		CCG
13 July 2020	David McNaught agreed to follow up with headteachers how best to represent the BAME community in strategies and work of Trust.	Update on progress, 22 February 2021: David McNaught stated that there was no further up-date at the current time but would raise the issue at the next School Association meetings.	David McNaught
26 October 2020 22 February 2021	Consultation and roll out of Obesity Pathway Continue to monitor and present update on	Update on progress, 22 February 2021: Ceriann Tunnah reported that the mapping exercise still required further work to form it into an Obesity Pathway which will then be consulted upon before being finalised. A Training Pathway will sit alongside. The Pathway will be presented to Safeguarding Children's Board for final feedback before sign-off by the Children's Trust Executive.	Ceriann Tunnah





Date of Meeting	Action required	Progress against Action with completion date	Lead
	progress of Obesity Pathway to Children's Trust Executive. Timeline to be drawn up for progress reporting.		
22 February 2021	Sustainability of OWOW - Gareth Wrigley to check if Richard Rees has made a bid to the constabulary budget and Emma Taylor to discuss contribution with School Associations.		Gareth Wrigley /Emma Taylor
22 February 2021	A spotlight Report on Emotional Health and Wellbeing for children to be presented to the next meeting of the Executive.		CCG rep
22 February 2021	Gill Frame to check if referrals from A&E for substance misuse are included in the Self-Harm Pathway.		Gill Frame
22 February 2021	Check the status of the Substance Misuse Referral Tool		Helen Brackenbury/ Fay Quinlan

